



SAURASHTRA UNIVERSITY

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संयुक्त कुटुम्बकम्
ONE EARTH - ONE FAMILY - ONE FUTURE

નં.એકે/વિનયન/ C૧૦૧૮ /૨૦૨૩

તા.૨૮/૦૭/૨૦૨૩

સમાજકાર્ય

પરિપત્ર:-

આથી સૌરાષ્ટ્ર યુનિવર્સિટીની વિનયન વિદ્યાશાખા હેઠળની સ્નાતક કક્ષાનાં સમાજકાર્ય વિષયનાં અભ્યાસક્રમ ચલાવતી સર્વે સંલગ્ન કોલેજોનાં આચાર્યશ્રીઓને સવિનય જણાવવાનું કે, NEP-2020 અંતર્ગતનાં રાજ્ય સરકારશ્રીનાં તા.૧૧/૦૭/૨૦૨૩ નાં ઠરાવ મુજબનાં અભ્યાસક્રમો ચેરમેનશ્રી, સમાજકાર્ય વિષયની અભ્યાસ સમિતિ દ્વારા રજુ કરાયેલ Bachelor Of Social work B.S.W. (Honours) (4 Years) & Bachelor Of Social work B.S.W. (Honours With Research) (4 Years) નાં અભ્યાસક્રમો આગામી શૈક્ષણિક સત્ર જુન-૨૦૨૩ થી અમલમાં આવે તે રીતે સમાજકાર્ય વિષયની અભ્યાસ સમિતિ, વિનયન વિદ્યાશાખા, એકેડેમિક કાઉન્સિલ તથા સિન્ડિકેટની બહાલીની અપેક્ષાએ મંજૂર કરવા માન.કુલપતિશ્રીને ભલામણ કરેલ, જે માન.કુલપતિશ્રીએ મંજૂર કરેલ છે. જેથી સર્વે સંબંધિતોએ તે મુજબ તેનો અમલ કરવા વિનંતી.

(મુસદ્દો કુલસચિવશ્રીએ મંજૂર કરેલ છે.)

સહી/-
(એ.એસ.પારેખ)

કુલસચિવ

બિડાણ:- ઉક્ત અભ્યાસક્રમ (સોફ્ટ કોપી)

રવાના કર્યું


એકેડેમિક ઓફીસર

પ્રતિ,

- (૧) વિનયન વિદ્યાશાખા હેઠળની સમાજકાર્ય વિષય ચલાવતી સ્નાતક કક્ષાની સર્વે સંલગ્ન કોલેજોનાં આચાર્યશ્રીઓ તરફ
- (૨) વિનયન વિદ્યાશાખા હેઠળની સમાજકાર્ય વિષયની અભ્યાસ સમિતિનાં સર્વે સભ્યશ્રીઓ

નકલ જાણ અર્થે સાદર રવાના:-

૧. માન.કુલપતિશ્રી / કુલસચિવશ્રીનાં અંગત સચિવશ્રી

નકલ રવાના (યોગ્ય કાર્યવાહી અર્થે) :-

૧. ડીનશ્રી, વિનયન વિદ્યાશાખા
૨. પરીક્ષા વિભાગ
૩. પી.જી.ટી.આર.વિભાગ
૪. જોડાણ વિભાગ



ORDINANCES & REGULATIONS

FOR

- **BACHELOR OF SOCIAL WORK(HONOURS) (4 YEARS)**
- **BACHELOR OF SOCIAL WORK(HONOURS WITH RESEARCH) (4 YEARS)**

AS PER

NATIONAL EDUCATION POLICY 2020



FACULTY OF ARTS
SAURASHTRA UNIVERSITY

UNIVERSITY CAMPUS

RAJKOT - 360005

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PREAMBLE

Any programme at a higher educational institution seeks to give its students a solid foundation for the growth of their character, which directly benefits a country's well-being. All the programmes offered by the Saurashtra University are envisioned in accordance with its "motto," which is to encourage young people to be devoted and steadfast in their search for the truth. The Learning Outcomes based Curriculum Framework (LOCF) strives to cultivate young minds for positive and fruitful character development by fostering their creative and humanistic abilities for both their individual improvement and the benefit of society as a whole. The university offers a learning outcome-based programme to give students the chance to find a way of thinking that will help them reach their full potential. By making the courses flexible and giving students more options, the LOCF approach aims to provide targeted, outcome-based syllabi at the undergraduate level with an objective to arrange the teaching-learning experiences in a more student-centric way. The LOCF approach has been used to improve the relationship between teachers and students as they participate in programmes of their choice and discover their inner calling. The emphasis of undergraduate programs on "preparing minds" will result in people with strong intellectual faculties, interpersonal skills, courage to lead the world, and compassion and empathy for fellow human beings. So, the LOCF aspires to improve students' life skills, not just their employable abilities, in order to help them lead fulfilling personal and social life. Each programme vividly elaborates its nature and promises the outcomes that are to be accomplished by studying the courses. The programmes also state the attributes that they offer to inculcate at the graduation level. A feeling of social justice and harmony are intertwined with ideals pertaining to students' well-being, emotional stability, critical thinking, etc. at the graduation level. In short, each programme equips students with the skills they need for employment, sustainability, and lifelong study. The new B.S.W. (Hons.) curriculum will encourage students to turn their inventions into viable business models for the country's economic and social prosperity. By providing students with practical experience, the planned LOCF intends to improve their understanding of the business world and develop their entrepreneurial talents. The Saurashtra University hopes that the LOCF approach of the

B.A. (Hons.) programme will motivate students to transit from being passive knowledge-seekers to becoming active and aware knowledge-creators.

INTRODUCTION:

The National Education Policy (NEP) 2020 (hereafter referred to as NEP or Policy) recognizes that higher education plays an extremely important role in promoting human as well as societal well-being and in developing India as envisioned in its Constitution - a democratic, just, socially conscious, cultured, and humane nation upholding liberty, equality, fraternity, and justice for all. It notes that “given the 21st century requirements, quality higher education must aim to develop good, thoughtful, well-rounded, and creative individuals”.

The NEP 2020 states, “Assessments of educational approaches in undergraduate education that integrate the humanities and Social Work with Science, Technology, Engineering and Mathematics (STEM) have consistently shown positive learning outcomes, including increased creativity and innovation, critical thinking and higher-order thinking capacities, problem-solving abilities, teamwork, communication skills, more in-depth learning and mastery of curricula across fields, increases in social and moral awareness, etc., besides general engagement and enjoyment of learning”

MAIN FEATURES OF THE NEW CURRICULUM FRAMEWORK:

The new curriculum framework will have the following features:

1. Flexibility to move from one discipline of study to another;
2. Opportunity for learners to choose the courses of their interest in all disciplines;
3. Facilitating multiple entry and exit options with UG certificate/ UG diploma/ or degree depending upon the number of credits secured;
4. Flexibility for learners to move from one institution to another to enable them to have multi and/or interdisciplinary learning;
5. Flexibility to switch to alternative modes of learning (offline, ODL, and Online learning, and hybrid modes of learning).

Regulations for Academic Bank of Credits (ABC) and guidelines for Multiple Entry and Exit are already in place to facilitate the implementation of the proposed “Curriculum and Credit Framework for Undergraduate Programmes”.

B. A. PROGRAMMES:

For the Bachelor’s programmes, the undergraduate degree should be of either a three- or four- year duration, with multiple entry and exit options within this period, with appropriate certifications.

- a) A certificate after completing one year in a discipline or field including vocational and professional areas;
- b) A diploma after two years of study;
- c) A Bachelor’s degree after a three-year programme, or
- d) The four-year multidisciplinary Bachelor’s programme, however, is the preferred option since it allows the opportunity to experience the full range of holistic and multidisciplinary education in addition to a focus on major and minor subjects as per the student’s preference. The four-year programme may also lead to a degree with Research, if the student completes a rigorous research project in the major area(s) of study as specified by the HEI.

OBJECTIVES AS PER NEP 2020:

1. The guidelines of the proposed multiple entry and exit option will serve the following objectives:
Remove rigid boundaries and facilitate new possibilities for learners.
2. Curtail the dropout rate and improve GER
3. Offer creative combinations of disciplines of study that would enable multiple entry and exit points.
4. Offer flexibility in curriculum and novel course options to students in addition to discipline specific specializations.
5. Offer different designs of the Master’s programme.
6. Enable credit accumulation and transfer along with provision of evaluation and validation of non-formal and informal learning for the award of a degree and encourage lifelong learning; and
7. Facilitate encashing credits earned when the learner resumes his/her programmes of study.

NCrF Credit Level	Sem - ester	Major (Core)	Minor (Electives)	Multi/ Inter-disciplinary	AEC	SEC/ Internship	VAC/ IKS	RP / OJT	Total Credits per Sem.	Qualification /Certificate
4.5 First Year	I	8	4	4	2	2 (SEC)	2 (IKS)	-	22	UG Certificate
	II	8	4	4	2	2 (SEC)	2 (VAC)	-	22	
1 st Year Total Credits		16	8	8	4	4	4	-	44	
Exit 1: Award of UG certificate in Major course with 44 credits with additional 4 credits of Summer Internship in core specific NSQF defined course OR continue with Major and Minor course for next NCrF credit level										
5.0 Second Year	III	12	-	4	2	2 (SEC)	2 (IKS)	-	22	UG Diploma
	IV	12	4	-	2	2 (SEC)	2 (VAC)	-	22	
2 nd Year Total Credits		40	12	12	8	8	8	-	88	
Exit 2: Award of UG Diploma in Major course with 88 credits with additional 4 credits of Summer Internship in core specific NSQF defined course OR continue with Major and Minor course for next NCrF credit level										
5.5 Third Year	V	12	8	-	-	2 (SEC)	-	-	22	UG Degree
	VI	12	4	-	2	4 Dissertation	-	-	22	
3 rd Year Total Credits		64	24	12	10	14	8	-	132	
Award of UG Degree in Major course with 132 credits and Internship in core discipline OR continue with Major and Minor course for next NCrF credit level										
6.0 Fourth Year	VII	12	4	-	-	-	-	6 (OJT)	22	UG Honours Degree
	VIII	12	4	-	-	-	-	6 (OJT)	22	
4 th Year Total Credits		88	32	12	10	14	8	12	176	
Award of UG Honours Degree in Major course with total 176 credits										
6.0	VII	12	4	-	-	-	-	6 (RP)	22	UG Honour with Research Degree
	VIII	12	4	-	-	-	-	6 (RP)	22	
4 th Year Total Credits		88	32	12	10	14	8	12	176	
Award of UG Honours with Research Degree in Major course with total 176 credits										

Faculty of Social Work

Saurashtra University, Rajkot

Ordinances & Regulations

- **BACHELOR OF SOCIAL WORK(HONOURS) (4 YEARS)**
- **BACHELOR OF SOCIAL WORK(HONOURS WITH RESEARCH) (4 YEARS)**

(As Per National Education Policy 2020)
Effective from June-2023

ORDINANCE AND REGULATIONS:

Ordinances and Regulations for the Degree of Bachelor of Social Work(Honours) and Bachelor of Social Work(Honourswith Research) (As per National Education Policy – 2020) are as under:

O. GEN. B.S.W. – 1:

A candidate for the Degree of Bachelor of Social Work(B.S.W.) must have passed the higher secondary (12th standard) school certificate examination of the Gujarat Secondary and Higher Secondary Education Board or an examination recognized as equivalent there to with the attainments of subject/subjectsmention and will be required to pass of the 4 Year Degree of Bachelor of Social Work(Honours/Honours with Research) students will be required to pass all eight Semester End Examinations.

O. GEN. B.S.W. – 2:

Definitions of Key Words:

1. **National Education Policy 2020 (NEP 2020):** The NEP 2020 envisages a holistic and multidisciplinary education that aims to produce employable graduates with integrated personality. The policy envisions the undergraduate degree to be of either 3- or 4-years duration, with multiple entry and exit options within this period and with appropriate certifications e.g. a certificate after 1 year of study or a diploma after 2 years of study or a Bachelor's degree after 3 years of study. The 4-year programme will lead to either a Bachelor's degree with Honours in a discipline or a Bachelor's degree with Research, if the student completes a rigorous research project in a major area of study as specified by the University.
2. **Academic Bank of Credit (ABC):** It is the platform developed by National e-Governance Division (NeGD) of the Ministry of Electronics and Information Technology, Government of India, having the facility/functionality of opening Academic Account by students and onboarding of eligible Higher Education Institutions (HEIs), in accordance with "The University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021". ABC will digitally store the academic credits earned by students from HEIs registered with ABC for awarding degrees/diplomas/ certificates taking into account credits earned by students. ABC will ensure the opening, closure and validation of Academic Bank Accounts, credit verification, credit accumulation, and credit transfer, redemption for students.
3. **Multiple Entry and Exit Points:** These are stages where the students may have options for entry and exit in the academic programmes in Higher Education Institutions to be facilitated through the facility created by the Academic Bank Credit scheme in the manner as provided in the UGC "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions".
4. **Learning Outcomes-based Curriculum Framework (LOCF):** It is a framework initiated by the UGC in 2018 for updating CBCS curriculum so as to reflect the expected learning outcomes and academic standards that are expected to be attained by graduates of a programme of study and holder of a qualification.
5. **Academic Year:** A semester comprises 90 working days and an academic year is divided into two semesters.

6. **Course:** Usually referred to, as 'papers/subject' is a component of a programme. All courses need carry the same weightage. The courses should define learning objective and learning outcomes. A course designed to comprise lectures outreach activities / project work / viva / seminars/assignment/ presentations etc. or a combination of some of these.
7. **Programme:** An educational programme leading to award of the Certificate in Social Work, Diploma in Social Work, Degree Certificate and Honours or Honours with Research Degree.
8. **Discipline Specific Course / Major Discipline (DSC):** Major discipline is the discipline or subject of main focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses in the major discipline.
9. **Minor (Elective), Multi/Inter-disciplinary:** Offered under the main discipline/subject of study: An elective course focuses on those courses which add generic proficiency to the students. An elective may be 'Discipline Centric' or an 'Open Elective.' Discipline-centric elective courses are value-addition to the students of Social Work in strengthening their knowledge and skills and in doing so help them to be able to follow their interest. Open elective courses may be chosen from an unrelated discipline so that they gain a multidisciplinary perspective and this also provides the much-required flexibility to the students to select any of the courses offered in the college/ University.
10. **Ability Enhancement Courses [AEC]:** course based upon the content that leads to knowledge enhancement like course Languages like English, Hindi, Gujarati, Sanskrit etc. also Environmental Studies, Social Work Practice and Media Information Literacy etc. The NEP scheme of this undergraduate programme, the students are mandatorily required to choose one subjects of their liking for additional knowledge and building their competencies outside their main subjects of study.
11. **Skill Enhancement Courses [SEC]:** These courses designed to provide skill based knowledge aimed at providing theory, lab/hands on training/fieldwork, competencies, skills etc.: The social work stream offers skill enhancement courses that help the students to enhance their knowledge and develop their skills for getting employment or for self-employment related to social welfare, development and allied areas.
12. **Vocational Added Courses [VAC]:** aimed at equipping with practical skills for a specific profession or field like Yoga, Sports & Fitness, Meditation and Yoga, Workshop, Rural Camp etc.
13. **FIELD WORK PRACTICUM:** Supervised Concurrent Field Work / Social Work Practicum is an integral part of Social Work Training Programme. It consists of practicing Social Work under the guidance of trained field instructors in selected Social Welfare Agencies/Institutions/Organizations and other type of placements. The Educational Programme is incomplete without guided practice learning satisfactorily provided. Practicum is designed to provide a variety of opportunities to develop and enhance professional skills. It enables the students to see the applicability of theoretical knowledge taught in the class room to actual situations requiring Social Work Intervention. Learning is added through Observation, Analysis of Social Realities and Experience of participation in designing and providing Social Work Intervention. Students are encouraged to acquire various skills from simple to complex, to become gradually independent workers. Practicum programme is to be carried out for 16 hours for two days in a week.
14. **Research Dissertation:** Students choosing a 4-Year Bachelor's degree (Honours with Research) are required to take up research dissertation under the guidance of a faculty member. The students are expected to complete the Research Dissertation in the eighth semester.
15. **Credit:** It determines the number of hours of instruction required per week over the duration of a semester. One credit is equivalent to one hour of teaching per week, one credit for tutorial work means one hour of engagement per week, A one-credit course in practicum or lab work, community engagement and services, and fieldwork in a semester mean two- hour engagement per week, A one-credit of Seminar or Internship or Studio activities or Field practice/projects or community engagement and service means two-hour engagements per week.

16. **Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P, F and Ab.
17. **Credit Point:** It is the product of grade point and number of credits for a course.
18. **Semester Grade Point Average (SGPA):** It is a measure of performance or work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
19. **Cumulative Grade Point Average (CGPA):** it is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.

O. GEN. B.S.W. – 3:

B.S.W. Degree programme is of four academic year's duration consisting of six / eight semesters, which will be required to be completed within **7 years** from the date of his/her first admission in the First Semester.

O. GEN. B.S.W. – 4:

B.S.W. Four years (eight semesters) Degree programme is a regular fulltime programme. A student can pursue two full time academic programmes in physical mode provided that in such cases, class timing for one programme do not overlap the class timings of the other programme (As per Ord. Gen. 27). Students can pursue two academic programmes, one in full time and physical mode and another in Open and Distance Learning (ODL)/ Online mode; or up to two ODL/Online programmes simultaneously.

O. GEN. B.S.W. – 5:

Medium of Instruction & Examination shall be English, Hindi or Gujarati as the case may be which will not be changed during the entire Degree programme.

O. GEN. B.S.W. – 6:

B.S.W. Programme of the University as per NEP 2020 is implemented along with the comprehensive Continuous Assessment (CCA) and minimum attendance is mandatory for the students. There is at least 80% attendance mandatory.

O. GEN. B.S.W. – 7:

Students will have to opt for physical Training, Athletics, Sports, N.C.C. or N.S.S. or Swachh Bharat Abhiyan / Major Sports or Shram Dan Yojana of government of Gujarat as the case may be.

O. GEN. B.S.W. – 8:

Admission granted by the affiliated college/institution to any student shall be provisional till the enrolment/registration/enlistment is made by the University & in case admission is granted on the basis of Provisional Eligibility Certificate the conditions & instructions given by the University circular published from time to time should be complied within the time limit fixed by the University, term kept by the such a student will be forfeited and no fees on any account will be refunded.

O. GEN. B.S.W. – 9:

All admitting authority (Including the College/University Department/ P. G. Centre/Institute or centralized admission committee etc.) will have to strictly observe the provisions of reservation policy of the Govt./U.G.C./Rehabilitation Council of India etc. before admission process is under taken the authority will ascertain quota & number of seats available for reserved class candidates and allotted to the eligible candidates. The data base information should also be provided to the University only after conclusion of entire process of admission.

O. GEN. B.S.W. – 10:

The main aim of the NEP 2020 is to facilitate Multiple Entry and Exit options with UG certificate/ UG diploma/ or degree, depending upon the number of credits secured. The Entry and Exit options for students, who enter the B.S.W. programme, are as follows:

1ST YEAR:

Entry 1: The entry requirement for Level 5 is Higher Secondary School Leaving Certificate obtained after the successful completion of Grade 12. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the eligibility requirements, including specified levels of attainment at the higher secondary level of education specified in the programme admission regulations. Admission to the Bachelor degree programme of study is based on the evaluation of documentary evidence (including the academic record) of the applicant's ability to undertake and complete a Bachelor's degree programme.

Exit 1: UG Certificate: Students who opt to exit after completion of the first year and have secured **44 credits** will be awarded a UG certificate if, in addition, they complete **one vocational course of 4 credits** on Course designed by Board of Studies of respective subject **OR** MOOC Course from SWAYAM Platform during the summer vacation of the first year. These students are allowed to re-enter the degree programme **within three years** and complete the degree programme within the stipulated maximum period of **seven years**.

2ND YEAR:

Entry 2. The entry requirement for Level 6 is a **Certificate in Social Work** obtained after completing the first year (two semesters) of the undergraduate programme or a Diploma in relevant discipline obtained after completing the prescribed course after the secondary school leaving certificate.

Exit 2: UG Diploma: Students who opt to exit after completion of the second year and have secured **88 credits** will be awarded the UG diploma if, in addition, they complete **one vocational course of 4 credits** on Course designed by Board of Studies of respective subject **OR** MOOC Course from SWAYAM Platform during the summer vacation of the second year. These students are allowed to re-enter within a period of **three years** and complete the degree programme within the **maximum period of seven years**.

3RD YEAR:

Entry 3. The entry requirement for Level 7 is a UG Diploma obtained after completing two years (four semesters) of the undergraduate or a Diploma in Social Work in relevant subject / course.

Exit 3: On successful completion of three years, the relevant Bachelor of Social Work Degree shall be awarded (Level 7). A Bachelor's degree requires **132 credits** from levels 5 to 7, with minimum **44 credits** at level 5, minimum **44 credits** at level 6, and minimum **44 credits** at level 7.

4TH YEAR:

Entry 4. An individual seeking admission to a Bachelor's degree (Honours/Honours with Research) (Level 8) in a specified field of learning would normally have completed all requirements of the relevant three-year bachelor degree (Level 7).

After completing the requirements of a three-year Bachelor's degree programme, candidates shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's degree (honours) and candidates who meet a minimum **75% shall be allowed** to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's degree with Honours with Research.

Exit 4: 4-year UG Degree (Honours): A four-year UG Honours degree in the Major discipline will be awarded to those who complete a four-year degree programme with **176 credits** and have satisfied the credit requirements.

4-year UG Degree (Honours with Research): Students who secure 75% marks and above

in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in the fourth year. They should do a research dissertation under the guidance of a faculty member of the University/College. The research dissertation will be in the **Major discipline**. The students, who secure **176** credits, including 12 credits from a research dissertation, are awarded UG Degree (Honours with Research).

Summary of Multiple Exit System:

1	UG Certificate	UG Certificate will be awarded when a student exits after completion of first year with 44 credits along with successfully completion of vocational course of 4 credits on Course designed by Board of Studies of respective subject OR MOOC Course from SWAYAM Platform.
2	UG Diploma	UG Diploma will be awarded when a student exits after completion of second year with 88 credits along with successfully completion of Vocational course of 4 credits on Course designed by Board of Studies of respective subject OR MOOC Course from SWAYAM Platform.
3	UG Degree	Bachelor of Social Work Degree will be awarded when a student exits after completion of 3 years with 132 Credits.
4	UG Degree Honours	Bachelor of Social Work(Honours) degree will be awarded when a student exits after completion of 4 years with 176 Credits.
5	UG Degree Honours with Research	Bachelor of Social Work(Honours with Research) degree will be awarded when a student exits after completion of 4 years with 176 Credits including 12 credits from a research project.

O. GEN. B.S.W. - 11:

The departments of concerned institution offering a 4-year UG Degree (Honours with Research) must have the required infrastructure such as the library, access to journals, computer lab and software/statistical software and at least two permanent faculty members who are recognized as Ph.D. supervisors. The departments already recognized for conducting the Ph.D. programme may conduct a 4-year UG Degree (Honours with Research) without obtaining any approval from the affiliating University.

O. GEN. B.S.W. - 12:

A regular candidate of an affiliated college having obtained minimum marks for passing in CCA (i.e. 12 out of 30) and SEE (i.e. 28 out of 70) or more but fails to obtain minimum 40% aggregate marks will be required to re-appear in both the component viz CCA and SEE. In such a case candidate will not be required to keep term for the respective semester. The marks of the examination in which the student has passed will be carried forward.

Sr. No.	Theory	Internal	Practical	Total	Next Exam
1	Pass	Fail	---	Fail	Internal
2	Fail	Pass	---	Fail	Theory
3	Fail	Fail	---	Fail	Both (Internal & Theory)
4	Pass	Pass	---	Pass	---
5	---	---	Fail	Fail	Practical

O. GEN. B.S.W. - 13:

Every candidate admitted to First Semester of any course will have to pass through the Thalassaemia Test

O. SOCIAL WORK. - 1

Admission to the First Semester Bachelor of Social Work will be granted to an applicant who is eligible to apply for admission to the First Semester of B.S.W. as per University rules strictly in order of merit determined on the basis of marks which is taken into account while determining the percentage by the examining authority. Preference will be given to those who have passed H.S.C. (Std. 12th) or equivalent to HSC examination in the immediate preceding year.

O. SOCIAL WORK. - 2

Defence personnel dependent / refugees of Jammu & Kashmir / other recognized Indian University who has on account of transfer from other state to the state of Gujarat or within Gujarat passed First or Second or Third year examination with minimum required credits, passing standards and other relevant requirement of this university under FY UG Degree programme shall be eligible to obtain admission in semester – III or V or VII in relevant discipline/faculty as per prevailing rules of this university (as the case may be) provided;

- That the exam & subjects with which he/she has passed above said examinations are the same or equivalent with the teaching & examination scheme of the University.
- That if he/she applies for admission in the mid of semester but within 15 days from the date of his/her parents joining in the state of Gujarat, the deficiency in attendance up to 25% will be condoned by the Principal of the concerned affiliated college.
- Admitted candidate will have to keep terms for semester – III to VI / VIII OR V to VI / VIII OR VII to VIII as a regular other candidate & all applicable provisions of the University Ordinances & Regulations & Rules shall apply to the candidate.
- The result of such a candidate at the end of semester – III, IV, V, VI & VII will be declared in normal course with other candidate's result.
- The result of final semester, calculation of percentage and award of class shall be determined at the examination of semester III to VI/VIII or V to VI/VIII or VII to VIII (as the case may be).

O. SOCIAL WORK. - 3

If a candidate fails to obtain minimum marks for passing in particular course / subject at University Semester End Examination, he/she will be required to reappear in that course/subject without keeping term for that semester. The candidate will have to reappear in the Semester End Examination by paying fresh examination fee along with application form such candidate when he/she obtains minimum or more than minimum marks for passing in the subject / course his/her marks of reappearance will be carry forwarded for determining his/her class/CGPA.

O. SOCIAL WORK. - 4

Thirty percent marks of internal evaluation shall be within the exclusive pure view of the concerned affiliated college which requires purity, transparency and accuracy in the evaluation & assessment of students. Benefits of Re-assessment scheme will not be made available to the students in this regard.

O. SOCIAL WORK. - 5

To successfully complete a course, a candidate will be required to obtain minimum 12 out of 30 mark and minimum 6 out of 15 mark in CCA (Internal) examination as well as 28 out of 70 marks and minimum 14 out of 35 mark, minimum 20 out of 50 mark, minimum 60 out of 150 marks in Semester End Examination (External examination) and should have also obtained 40% of marks in aggregate in each of the course and necessary credits as prescribed in the curriculum/syllabus.

R. SOCIAL WORK. - 1

The candidate admitted to the first semester of B.S.W. will be eligible to appear at the University Semester End Examination provided he/she fulfils all the conditions, mentioned in the Ordinances, Regulations & Rules of the University.

R. SOCIAL WORK. - 2

The scheme of examination and distribution of marks for the various subjects of study at the 1st to 8th semester of B.S.W. Examination under four years programme will be the same as shown in the Course Structure.

R. SOCIAL WORK. - 3

Candidates desirous of appearing at any Semester End Examination for B.S.W. Degree examination, must forward their applications in the prescribed form accompanied by a certificate of attendance to the Registrar of the University through the Principal of the concerned college on or before the date prescribed for the purpose.

R. SOCIAL WORK. - 4

- (I) The course/subject selected as Major (DSC) shall not be selected as Minor (IDC) for example, the candidate who opts for English as a Major subject cannot opt for English as a minor subject.
- (II) The candidate who opts language group in Major (DSC) shall opt for Social science group in Minor (IDC)

R. SOCIAL WORK. - 5

Marks and Credit Hours:

- (1) **2 Credit Theory Course:** Total marks of each theory course are 50 (University Examination of 35 Marks + Internal Examination of 15 Marks).
- (2) **4 Credit Theory Course:** Total marks of each theory course are 100 (University Examination of 70 Marks + Internal Examination of 30 Marks).
- (3) **6 Credit Practical Course:** Total marks of each Practical course are 150 (University Examination of 150 Marks)
- (4) Only Practical Examination or Viva Voce in Field Work Practice, Block Placement, Dissertation, Research Project, SEC, IKS, VAC and NO internal marks.
- (5) In Theory course 1 credit = 1 Hour per week, in Practical Course 1 Credit = 3 Hours per week.

R. SOCIAL WORK. - 6

Course structure of B. A. Semester I to VIII (Level 5 to 8) is as under:

COURSE STRUCTURE OF Bachelor of Social Work (Major - Discipline Specific Course) Credit Requirement to Award Degree under Each Category

Sr. No.	Course Type	Credit Requirements		
		3 Year UG	4 Year UG	
			Honours	Honours with Research
1	Major Course	64	88	88
2	Minor Course	24	32	32
3	Multi/Inter- disciplinary	12	12	12
4	Ability Enhancement Courses	10	10	10
5	Skill Enhancement Courses/Internship	14	14	14
6	Value Added Courses / Indian Knowledge System	08	08	08
7	Research Project /On the Job Training	--	12	12
Total (Subject Credit)		132	176	176

Level 5: B. S.W. Semester I & II (Certificate in Social Work)

B.S.W. Semester – 1

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-1	Introduction to Field Work Practice in Social Work	4	Viva Voce	--	100	100	4
2	Major-2	Foundations of Social Work	4	2:30	30	70	100	4
3	Minor-1	Areas of Social Work Practice – 1	4	2:30	30	70	100	4
4	MID - 1	Social Sciences Concepts for Social Work	4	2:30	30	70	100	4
5	AEC - 1	Communicative English - I	2	1:30	15	35	50	2
6	SEC-1	Yoga	2	Practical	--	50	50	2
7	IKS - 1	Social Reformers in India	2	Viva Voce	--	50	50	2
							550	22

B.S.W. Semester – 2

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-3	Field Work Practice – 1	Orientation Visit (Minimum 20 visit)	Viva Voce	--	100	100	4
2	Major-4	Social Case Work	4	2:30	30	70	100	4
3	Minor-2	Areas of Social Work Practice – 2	4	2:30	30	70	100	4
4	MID - 2	Contemporary Social Problems and Concerns	4	2:30	30	70	100	4
5	AEC - 2	Communicative English - II	2	1:30	15	35	50	2
6	SEC-2	Social Work Practice and Media Information Literacy	2	Viva Voce	--	50	50	2
7	VAC-1	Sports & Fitness	2	Practical	--	50	50	2
							550	22

B.S.W. Semester – 3

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-5	Field Work Practice – 2 (Rural Field Work)	12 Hours per week	Viva Voce	--	100	100	4
2	Major-6	Social Group Work	4	2:30	30	70	100	4
3	Major-7	Community Organization	4	2:30	30	70	100	4
4	MID - 3	Psychology and Social Work	4	2:30	30	70	100	4
5	AEC - 3	Environmental Studies	2	1:30	15	35	50	2
6	SEC-3	Computer Application-1	2	1:30 (Practical)		50	50	2
7	IKS-2	Srimad Bhagvad Geeta	2	Viva Voce	--	50	50	2
							550	22

B.S.W. Semester – 4

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-8	Field Work Practice – 3 (Rural Field Work)	12 Hours per week	Viva Voce	--	100	100	4
2	Major-9	Social Work Research	4	2:30	30	70	100	4
3	Major-10	Social Action & Welfare Administration	4	2:30	30	70	100	4
4	Minor - 3	Social Legislation in India	4	2:30	30	70	100	4
5	AEC - 4	Skill Development and Entrepreneurship	2	1:30	15	35	50	2
6	SEC-4	Computer Application-2	2	1:30 (Practical)		50	50	2
7	VAC-2	Sports and Recreation	2	Practical	--	50	50	2
							550	22

B.S.W. Semester – 5

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-11	Field Work Practice – 4 (Agency Field Work)	12 Hours per week	Viva Voce	--	100	100	4
2	Major-12	Human Rights and Social Justice	4	2:30	30	70	100	4
3	Major-13	Social Work Intervention in Health Setting	4	2:30	30	70	100	4
4	Minor-4	Social Work Intervention in Disaster OR Social Work with Disabled	4	2:30	30	70	100	4
5	Minor-5	Social Work Intervention in NGO OR Social Work and Marginalized Group	4	2:30	30	70	100	4
6	SEC-5	Rural Camp (3 Days)	--	Viva- Voce	--	50	50	2
							550	22

B.S.W. Semester – 6

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-14	Field Work Practice – 5 (Agency Field Work)	12 Hours per week	Viva Voce	--	100	100	4
2	Major-15	Counseling Practice in Social Work	4	2:30	30	70	100	4
3	Major-16	Urban Development	4	2:30	30	70	100	4
4	Minor-6	Social Deviance OR Youth Leadership and Peace Building	4	2:30	30	70	100	4
5	SEC-6	Dissertation	--	Viva- Voce	--	100	100	4
6	AEC	Capacity Building Workshop	3 Days	Viva Voce	--	50	50	2
							550	22

B.S.W. Semester – 7 (HONOURS)

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-17	Human Resource Management	4	2:30	30	70	100	4
2	Major-18	International Social Work	4	2:30	30	70	100	4
3	Major-19	Corporate Social Responsibilities	4	2:30	30	70	100	4
4	Minor-6	Social Policy, Planning and Development OR Social Anthropology	4	2:30	30	70	100	4
5	OJT-1	Block Placement (Industry Sector)	30 Working Days	Viva- Voce	--	150	150	6
							550	22

B.S.W. Semester – 8 (HONOURS)

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-20	Psychiatric Social Work	4	2:30	30	70	100	4
2	Major-21	Clinical Social Work	4	2:30	30	70	100	4
3	Major-22	Family Life Education	4	2:30	30	70	100	4
4	Minor-7	Palliative Care in Social Work OR Child Psychology	4	2:30	30	70	100	4
5	OJT-1	Block Placement (Medical Sector)	30 Working Days	Viva- Voce	--	150	150	6
							550	22

B.S.W. Semester – 7 (HONOURS WITH RESEARCH)

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-17	Human Resource Management	4	2:30	30	70	100	4
2	Major-18	International Social Work	4	2:30	30	70	100	4
3	Major-19	Corporate Social Responsibilities	4	2:30	30	70	100	4
4	Minor-6	Social Policy, Planning and Development OR Social Anthropology	4	2:30	30	70	100	4
5	RP-1	Research Project	--	Viva- Voce	--	150	150	6
							550	22

B.S.W. Semester – 8 (HONOURS WITH RESEARCH)

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-20	Psychiatric Social Work	4	2:30	30	70	100	4
2	Major-21	Clinical Social Work	4	2:30	30	70	100	4
3	Major-22	Family Life Education	4	2:30	30	70	100	4
4	Minor-7	Palliative Care in Social Work OR Child Psychology	4	2:30	30	70	100	4
5	RP – 2	Research Project	--	Viva- Voce	--	150	150	6
							550	22

➤ **Note:**

• **4-year UG Degree (Honours with Research):**

Students who secure 75% marks and above in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in the fourth year. They should do a research project or dissertation under the guidance of a faculty member of the University/College. The research project/dissertation will be in the Major discipline. The students, who secure 132 credits, including 12 credits from a research project/dissertation, are awarded UG Degree (Honours with Research).

• **Infrastructure Requirement:**

The departments of concerned institution offering a 4-year UG Degree (Honours with Research) must have the required infrastructure such as the library, access to journals, computer lab and software, laboratory facilities to carry out experimental research work, and at least two permanent faculty members who are recognized as Ph.D. supervisors. The departments of concerned institution already recognized for conducting the Ph.D. programme may conduct a 4-year UG Degree (Honours with Research) without obtaining any approval from the affiliating University.

R. SOCIAL WORK. - 7

The new curriculum as per NEP 2020 is not only student centric in the teaching-learning processes but also in their evaluation process. The evaluation process is divided into two pSocial Work. The first part consists of Comprehensive Continuous Assessment (CCA) and the second part consists of the Semester End Examination. The division of marks between the two shall be 30:70 in the NEP 2020; the evaluation process shall follow the norm that the faculty, who teaches the course, shall conduct the Comprehensive Continuous Assessment (CCA). **The concerned faculty shall be accountable for transparency and reliability of entire evaluation of the student in the concerned Course.** In the CCA concern faculty can include Assignments, Seminar, Presentation, MCQ Test, Group discussion, Quiz, computerized adaptive assessment etc.

In case of grievance, the college/university will constitute a redressal committee comprising of 3 to 5 members including subject experts and managing trust/university representatives.

R. SOCIAL WORK. - 8

Practical Examination: Practical examination (wherever applicable) shall be conducted at the end of every semester. The examination shall be conducted as per norms decided by the concerned authority of the University or by the Dean of the Faculty of Social Work shall announce policy for the practical examination in advance and it shall be made known to the students also in advance. There shall not be internal assessment test for practical/laboratory work.

R. SOCIAL WORK. - 9

Research Dissertation work: The research dissertation work and the Supervisor shall be assigned to the student by the concerned college well in advance and via examination shall be organized as per norms decided by the University.

R. SOCIAL WORK. - 10

Semester End Examination (SEE): The duration of the Semester End Examination shall be 3 hours per theory course of 4 credits and 1 hours and 30 minutes per theory course of 2 credits. For practical course consider as per given the particular curriculum.

R. SOCIAL WORK. - 11

Letter Grades and Grade Points

The Semester Grade Point Average (SGPA) is computed from the grades as a measure of the student's performance in a given semester. The SGPA is based on the grades of the current term, while the Cumulative Grade Point Average (CGPA) is based on the grades in all courses taken after joining the programme of study.

The HEIs may also mention marks obtained in each course and a weighted average of marks based on marks obtained in all the semesters taken together for the benefit of students.

Sr. No.	Letter Grade	Grade Point
1	O (outstanding)	10
2	A+ (Excellent)	9
3	A (Very good)	8
4	B+ (Good)	7
5	B (Above average)	6
6	C (Average)	5
7	P (Pass)	4
8	F (Fail)	0
9	Ab (Absent)	0

Computation of SGPA and CGPA

The UGC recommends the following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

- i. The SGPA is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$\text{SGPA} (S_i) = \Sigma (C_i \times G_i) / \Sigma C_i$$

Where C_i is the number of credits of the i^{th} course and G_i is the grade point scored by the student in the i^{th} course.

Example for Computation of SGPA

Semester	Course	Credit	Letter Grade	Grade point	Credit Point (Credit x Grade)
I	Course 1	3	A	8	3 X 8 = 24
I	Course 2	4	B+	7	4 X 7 = 28
I	Course 3	3	B	6	3 X 6 = 18
I	Course 4	3	O	10	3 X 10 = 30
I	Course 5	3	C	5	3 X 5 = 15
I	Course 6	4	B	6	4 X 6 = 24
		20			139
SGPA					139/20=6.95

- ii. The Cumulative Grade Point Average (CGPA) is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$\text{CGPA} = \Sigma (C_i \times S_i) / \Sigma C_i$$

where S_i is the SGPA of the i^{th} semester and C_i is the total number of credits in that semester.

Example for Computation of CGPA

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
Credit: 21 SGPA:6.9	Credit: 22 SGPA:7.8	Credit:25 SGPA:5.6	Credit: 26 SGPA:6.0	Credit: 26 SGPA: 6.3	Credit 25 SGPA 8.0
CGPA= 6.73 (21 x 6.9 + 22 x 7.8 + 25 x 5.6 + 26 x 6.0 + 26 x 6.3 + 25 x 8.0)/145					

The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

R. SOCIAL WORK. - 12

The percentage calculation will be on the basis as below: -

Total Marks Obtained in all the semesters x 100 / Grand Total of Maximum Marks of all the semesters.

R. SOCIAL WORK. - 13

Award of Class:

A candidate who becomes eligible for the award of Bachelor of Social Work / Bachelor of Social Work (Honours / Honours with Research) Degree shall be placed in one of the following classes based on Marks.

Sr. No.	Range of Marks	Description / Class
1	≥ 70% and ≤ 100%	Distinction
2	≥ 60% and < 70%	First
3	≥ 50% and < 60%	Second
4	≥ 40% and < 50%	Pass
5	≥ 0% and < 40%	Fail

R. SOCIAL WORK. - 14

If candidates who have failed in all the courses/papers of the semester are eligible to enter in next semester till the last semester. The result of the last semester shall not be declared (kept withheld) unless and until the candidate clears all the courses/papers of a program.

SAURASHTRA UNIVERSITY



Common Minimum Syllabus for Bachelor of Social Work (Honours with Research)

According to National Education Policy (NEP) - 2020

W.E.F. Academic Year: 2023-24 to onwards

Sr. No.	Course Title
1	B.S.W. (3 Year)
2	B.S.W. (Honors) (4 Year)
3	B.S.W. (Honors with Research) (4 Year)

Chairmen
Social Work BoS

Dean
Faculty of Arts

**B.S.W. (NEP SEMESTER SCHEME) SYLLABUS BACHELOR OF SOCIAL WORK (HONOURS)
LEARNING OUTCOMES-BASED CURRICULUM FRAMEWORK (LOCF) FOR UNDERGRADUATE
DEGREE IN SOCIAL WORK**

I. Bachelor's in Social Work (BSW)

Nature and Extent of the Bachelor's in Social Work (BSW) Program

Social Work is a practice-based helping profession and academic discipline. Social Work professionals use a wide range of social work methods through the application of skills, tools and techniques to help their clientele. Therefore, Social Work graduates are expected to learn primary methods of social work that includes Social Case Work, Social Group Work and Community Work along with the auxiliary methods that include Social Work Research, Social Action and Social Welfare/ Development Administration. In consonance with these methods, relevant techniques and skills too are used to assess needs / problems and for developing suitable interventions. Hence, in the undergraduate Social Work education all these knowledge and skills are to be inculcated among the students along with a strong commitment to the noble and universal values of Social Work Profession.

The Learning Outcomes-Based Curriculum Framework (LOCF) presented here visualizes that graduate training needs to attend to the following considerations:

1. Acquisition of graduate attributes and descriptors with demonstrated abilities through Field Work Training;
2. Knowledge of Media and Information Literacy in the context of Social Work practice;
3. Application of Programme Media in social work practice;

4. Skill development and entrepreneurship abilities to be taught at undergraduate levels;
5. Learning by doing through concurrent and block Field Work which provides an opportunity to the students for practice in diverse settings;
6. Selection of courses of their choice from a range of electives which allows in-built flexibility for students to learn they are truly interested in and avoid that which they may not be much inclined to learn; and
7. Development of research and analytical abilities through dissertation as a separate paper at the honours or research degree level in the fourth year of the undergraduate degree.

Aims of BSW Program

The central aim of the BSW program is to inculcate among the students the values, knowledge, skills, and techniques necessary for working with individuals, groups, communities and for collective action to bring about positive social change. In order to fulfil this, BSW program comprises a wide range of courses including the core, supportive and inter-disciplinary domains of Social Work Education. The programme is strongly committed to a diverse learning environment, in which respect for dignity and worth of all human beings and understanding of diverse conditions would be practiced. It respects individual uniqueness and offers a professional programme to build a foundation for practice with population groups, keeping the larger goal in mind.

Specific aims of the Program are:

1. To enable students to understand history, philosophy, values, ethics and functions of social work profession, and its linkages with other social science disciplines;
2. To equip students with knowledge on core and ancillary methods of professional social work, and its practice base;
3. To inculcate in the students the spirit of enquiry and research; and thereby develop problem solving and decision-making abilities;
4. To prepare professionals to practice in diverse social work settings and to address contemporary issues and concerns of marginalized and hitherto excluded population groups;

5. To make learners sensitive and empathetic to the needs of the people at individuals, group and community levels and to social problems in changing social, cultural and techno-economic context;

6. To develop young professionals with good communication skills and quest for a self-motivated life-long learning, focusing on skilling and re-skilling in their respective field of social work practice;

7. To develop in the graduates a perspective on understanding planning and development at the national and international levels; and also, a thrust on national policies directed towards achieving sustainable development; and

8. To imbibe in the learners the values of social justice, human rights, empathy, hard and honest work – thereby developing in them the vision to work towards an egalitarian society.

Graduate Attributes

The graduate attributes reflect the particular quality and feature or characteristics of an individual, including the knowledge, skills, attitudes and values that are expected to be acquired by a graduate through studies at the higher education institution (HEI) such as a college or university. They are fostered through meaningful learning experiences made available through the curriculum, the total college/university experiences and a process of critical and reflective thinking.

Some of the characteristic attributes that a Social Work graduate should demonstrate at the end of the Program are as follows:

Disciplinary Knowledge: Capable of demonstrating comprehensive knowledge and understanding of awareness of the social context, primary and auxiliary methods of Social Work Profession, policies and programmes directed towards social development; understanding of social problems, social legislations and the rights-based approach.

Communication Skills: Ability to express thoughts and ideas effectively, demonstrate the ability to listen carefully, read and write analytically, and present complex information in a clear and concise manner to different groups. Develop skills in verbal and non-verbal communication, preparation and presentation of documents/reports/PPTs. Skills of interpersonal communication, use of IEC and programme media in working with diverse population groups. Able to use ICT in a variety of learning situations, demonstrate ability to access, evaluate, and use a variety of relevant information sources and develop digital literacy as applicable to the professional needs.

Critical Thinking: Capability to apply analytic thought to a body of knowledge; analyze and evaluate evidence,

arguments, claims, beliefs on the basis of empirical evidence; identify relevant assumptions or implications; formulate coherent arguments; critically evaluate practices, policies and theories by following scientific approach to knowledge development.

Problem Solving: Capacity to extrapolate from what one has learned and apply their competencies to solve different kinds of problems by stepping out of comfort zones and taking up challenges in unforeseen challenges.

Analytical Reasoning: Ability to access secondary information as a consumer, identify right resources/ data banks. Analyze and synthesize data from a variety of sources and draw valid conclusions.

Research-related Skills: As a producer of research develop basic skills and a scientific attitude, problem identification and formulation of research design; ability to plan, execute and report a research investigation; develop skills to prepare case studies and best practice documentation, learn to use appropriate software for analyzing data and work towards generation of indigenous knowledge.

Cooperation and Team Work: Ability to work effectively and respectfully with diverse teams; facilitate cooperative or coordinated effort on the part of a group and or a team in the interests of a common cause and work efficiently as a player.

Reflective Thinking: Awareness of and ability to use one's professional skills and behavioural competencies that meet the need of the situation.

Self-motivated Learning: Ability to identify needs and mobilize resources independently, monitor and evaluate programmes. Ability to guide and lead clientele in the community/work setting in the right direction.

Diversity Management and Inclusive Approach: Able to understand and appreciate diversity (caste, ethnicity, gender and marginalization), values and beliefs of multiple cultures in a global perspective, managing diversity, use of an inclusive approach to the extent possible.

Moral and Ethical Awareness/Reasoning: Ability to embrace moral/ethical values in conducting one's life, formulate a position/argument about an ethical issue from multiple perspectives, and use ethical practices in all work. Capable of demonstrating the ability to identify ethical issues related to one's work, avoid unethical behaviour such as fabrication, falsification or misrepresentation of data or committing plagiarism, not adhering to intellectual property rights; appreciating environmental and sustainability issues; and adopting objective, unbiased and truthful actions in all aspects of social work.

Lifelong Learning: Capable of self-paced and self-directed continuous learning aimed at personal/professional development and for improving knowledge, attitude and skills as also re-skilling in diverse areas.

The UG Programme is structured in a semester mode with multiple exit options.

- [I Year Certificate in BSW](#)
- [II Year Diploma in BSW](#)
- [III Year BSW Degree](#)
- [IV Year Bachelor of Social Work Degree \(Honours / Research Degree\)](#) The Draft Regulations Governing Four Year Under Graduate Programmes as per NEP 2020 for Saurashtra University, Rajkot w.e.f. 2023 – 24.

Qualification Descriptors for BSW Program

A qualification descriptor indicates the generic outcomes and attributes expected for the award of a particular type of qualification. It also describes the academic standard for a specific qualification in terms of the levels of knowledge and understanding, skills and competencies and attitudes and values that the holders of the qualification are expected to attain and demonstrate. These descriptors also indicate the common academic standards for the qualification and help the degree-awarding bodies in designing, approving, assessing and reviewing academic programmes.

Some of the expected learning outcomes that a student should be able to demonstrate on completion of a degree-level programme in Social Work include the following:

1. Demonstrate: (i) a fundamental/systematic or coherent understanding of the core, supportive and inter-disciplinary knowledge base of Social Work Profession, its different learning areas and applications, and its linkages with related disciplinary areas/subjects; (ii) procedural knowledge that creates different types of multidisciplinary professionals including research and development, teaching and government and public service; (iii) skills in areas related to one's specialization and current developments in the academic field of study; (iv) Professional and behavioral competencies;
2. Use knowledge, understanding and skills required for identifying problems and issues, collection of relevant quantitative and/or qualitative data drawing on a wide range of sources, and their application, analysis and evaluation using methodologies as appropriate to the subject(s) for formulating evidence-based solutions and arguments;
3. Meet one's own learning needs, drawing on a range of current research and development work and professional materials; and

4. Apply one's disciplinary knowledge and transferable skills to new/unfamiliar contexts, and demonstrate knowledge to work with individuals, groups and communities.

Programme Learning Outcomes

The outcomes and attributes described in qualification descriptors are attained by students through learning acquired on completion of Bachelor's Degree/Honours in Social Work (BSW).

Programme learning outcomes for BSW Program are the following: acquiring the disciplinary knowledge of social work, values for life and character building, communication skills, critical thinking, problem solving, analytical reasoning, research related skills, cooperation / team work, scientific reasoning, reflective thinking, information/digital literacy, self-directed learning, moral and ethical awareness/reasoning, leadership readiness qualities, lifelong learning, professional skills, application skills, experiential learning, employability options, decision-making skills, and diversity management.

The format of the LOCF Social Work curriculum includes the following:

- 1. Major Course:** Are compulsory core courses of the programme.: Every semester consists of Core Course/s which is to be compulsorily studied by a student as a core requirement to complete the programme in Social Work discipline. Social Work Practicum or Field Work Practice is a unique component of the core courses of Social Work education. Field Work Practice is known as the signature pedagogy of social work practice. Concurrent fieldwork placement aims at on-going learning through integration of theoretical constructs into practice which provides an opportunity to develop intervention skills in real life situations. In structuring the field work, the essence of learning has been of making it incremental over the six semesters.

2. Minor Course: Minor discipline is the broader understanding course beyond the major discipline course. It should also have open, generic-electives for students to choose from the pool of courses. It helps students to gain broader knowledge in addition to relevant major disciplines courses as per their choices.

3. Interdisciplinary/Multidisciplinary/Allied Courses:

This is constituent discipline of the major courses and it helps learners to acquire core competence in relevant or any other independent courses of their choices. This course may be major specific or other discipline specific. Learner shall have option to choose the course from available pool of courses or from any other institutions as the learner's choice. 12 credits shall be allocated to Interdisciplinary/ Multidisciplinary/Allied courses. Thus, opportunities shall be available to students to choose from a wide range of courses. The present old tight compartment shall need to be modified accordingly for all universities.

4. Ability Enhancement Compulsory Courses [AECC]: course based upon the content that leads to knowledge enhancement like course Languages like English, Hindi, Gujarati, Sanskrit etc. also Environmental Studies, Social Work Practice and Media Information Literacy etc. The NEP scheme of this undergraduate programme, the students are mandatorily required to choose one subjects of their liking for additional knowledge and building their competencies outside their main subjects of study.

5. Skill Enhancement Courses [SEC]: These courses designed to provide skill based knowledge aimed at providing theory, lab/hands on training/fieldwork, competencies, skills etc.: The social work stream offers skill enhancement courses that help the students to enhance their knowledge and develop their skills for getting employment or for self-employment related to social welfare, development and allied areas.

6. Vocational Added Courses/ Indian Knowledge System [VAC/IKS]: aimed at equipping with practical skills for a specific profession or field like Yoga, Sports & Fitness, Meditation and Yoga, Workshop, Rural Camp etc.

7. Summer Internship / Field Projects/ Apprenticeship / Community Engagement and Service corresponding to Major Subject, Co-Curricular Courses and Research Project:

- The Universities compulsory offer Internship/ Apprenticeship to the students corresponding to Major specific NSQF defined course in summer vacation, which will be mandatory to exit in first and second year of the Three/Four years“ degree programmes. This may increase the value of student in the market.
- Field Projects/Community Engagement and services, corresponding to Major subject to be offered in first and second year, which shall fulfil the job opportunities in many fields with their knowledge and skills. Each University/Educational Institute shall coordinate/make MoU with various recognized training centres in this regard.

8. Research Project/Dissertation:

- To be offered to students who have minimum aggregate of 75% of marks in first six semesters and having other standards decided by the university and wish to take research at undergraduate level. This matter may be further clarified in the detailed SOP.
- The research project / dissertation will be in major discipline with 12 credits.
- The student securing the required number of credits at the end of four years along with 12 credits of research/ dissertation will be awarded with a degree of „Honours with Research“.

- **Eligibility Criteria for Admission:**

A Candidate for the Degree of Bachelor of Social Work must have passed (10+2) examination of the Gujarat Secondary and Higher Secondary education (10+2 pattern) Board or an examination recognized as equivalent. Apart from this, admission as per notification of the university from time to time.

FIELD WORK PRACTICUM:

Supervised Concurrent Field Work / Social Work Practicum is an integral part of Social Work Training Programme. It consists of practicing Social Work under the guidance of trained field instructors in selected Social Welfare Agencies/Institutions/Organizations and other type of placements. The Educational Programme is incomplete without guided practice learning satisfactorily provided. Practicum is designed to provide a variety of opportunities to develop and enhance professional skills. It enables the students to see the applicability of theoretical knowledge taught in the class room to actual situations requiring Social Work Intervention. Learning is added through Observation, Analysis of Social Realities and Experience of participation in designing and providing Social Work Intervention. Students are encouraged to acquire various skills from simple to complex, to become gradually independent workers. Practicum programme is to be carried out for 12 hours for two days in a week.

- **Evaluation:**

- **Scheme of Examination and Evaluation:**

There shall be a University Examination at the end of each semester for both Theory and Social Work Practicum. Duration of examination per theory paper of 70 marks shall be for two and half hours.

- **Internal Assessment:**

Internal Assessment shall be for total 30 marks for theory Test/Assignment/Seminars/Class participation/activities/case studies/etc. Results of the students shall be declared as per the University Rules and Regulations. There is no internal assessment in social work practicum and value added courses.

- **Social Work Practicum Evaluation:**

At the end of each semester the Social Work Practicum report shall be assessed for total 100 marks for semester 1 to 6, 150 marks for semester 7 to 8, 50 marks for Rural Camp for Semester – 5 and 100 marks for Dissertation and 50 marks for capacity building workshop for semester – 6. 100% marks for Viva-Voce Exam (based on various components of curriculum specified in Social Work Practicum Course) conducted by the committee consisting of external examiner. 150 marks for Block Placement & Research Project for Semester -7 & Semester-8 to obtained BSW Honours Or Honours with Research.

- **Value added course Assessment:**

Value added course Assessment shall be practical activities. Results of the students shall be declared as per the University Rules and Regulations. There is no internal assessment in Value added courses.

Arrangement of Credit Distribution Framework for three/four years Honours/Honours with Research Degree Programme with Multiple Entry and Exits Options for all the institutions:

NCrF Credit Level	Sem-ester	Major (Core)	Minor (Electives)	Multi/ Inter-disciplinary	AEC	SEC/ Internship	VAC/ IKS	R P/ OJ T	Total Credit per Sem.	Qualification /Certificate
4.5 First Year	I	8	4	4	2	2 (SEC)	2 (IKS)	-	22	UG Certificate
	II	8	4	4	2	2 (SEC)	2 (VAC)	-	22	
1 st Year Total Credits		16	8	8	4	4	4	-	44	
Exit 1: Award of UG certificate in Major course with 44 credits with additional 4 credits of Summer Internship in core specific NSQF defined course OR continue with Major and Minor course for next NCrF credit level										
5.0 Second Year	III	12	-	4	2	2 (SEC)	2 (IKS)	-	22	UG Diploma
	IV	12	4	-	2	2 (SEC)	2 (VAC)	-	22	
2 nd Year Total Credits		40	12	12	8	8	8	-	88	
Exit 2: Award of UG Diploma in Major course with 88 credits with additional 4 credits of Summer Internship in core specific NSQF defined course OR continue with Major and Minor course for next NCrF credit level										

5.5 Third Year	V	12	8	-	-	2 (SEC)	-	-	22	UG Degree
	VI	12	4	-	2	4 Dissertation	-	-	22	
3 rd Year Total Credits		64	24	12	10	14	8	-	132	
Award of UG Degree in Major course with 132 credits and Internship in core discipline OR continue with Major and Minor course for next NCrF credit level										
6.0 Fourth Year	VII	12	4	-	-	-	-	6 (OJ T)	22	UG Honours Degree
	VIII	12	4	-	-	-	-	6 (OJ T)	22	
4 th Year Total Credits		88	32	12	10	14	8	12	176	
Award of UG Honours Degree in Major course with total 176 credits										
6.0	VII	12	4	-	-	-	-	6 (RP)	22	UG Honours with Research Degree
	VIII	12	4	-	-	-	-	6 (RP)	22	
4 th Year Total Credits		88	32	12	10	14	8	12	176	
Award of UG Honours with Research Degree in Major course with total 176 credits										

Abbreviation:

AEC (Ability Enhancement Course); IKS (Indian Knowledge System); NCrF (National Credit Framework); NSS (National Service Scheme); NCC (National Cadet Corps); NSQF (National Skills Qualification Framework); OJT (On-the-Job Training); SEC (Skills Enhancement Course); RP (Research Project); VAC (Value Added Course), ODL (Open and Distance Learning)

Note:

- 1) Internship in 6th semester shall be in Major specific courses and credit allocated for internship would be compulsorily counted under Major course.
- 2) Honours students not undergoing research, will do either OJT in 7th and 8th semester OR3 courses of Major/Minor of 12 credits in lieu of a research project, which will be awarded honours degree to the students.
- 3) Credit aligned with each course (Subject) in Major/Minor/Multidisciplinary is kept 04 credits.

Based on above credit framework, calculation of credits in third and fourth years shall be as below:

Year	Major (Core) (Internship credits to be added)	Minor (Electives)	Multi/Inter disciplinary	AEC	SEC	VAC/ IKS	Research Project/ On-the-Job Training	Semester wise cumulative total credits
Third	64 + 4 (internship) = 68	24	12	10	10	8	-	132
Fourth	88 + 4 (internship) = 92	32	12	10	10	8	12	176

Model Curriculum

Name of the Degree Program: Bachelor of Social Work (BSW)

Discipline Core: Social Work

Starting year of implementation: 2023 - 24

Program Outcomes:

By the end of the program the students will be able to:

1. To enable students to understand history, philosophy, values, ethics and functions of social work profession, and its linkages with other social science disciplines;
2. To equip students with knowledge on core and ancillary methods of professional social work, and its practice base;
3. To inculcate in the students the spirit of enquiry and research; and thereby develop problem solving and decision-making abilities;
4. To prepare professionals to practice in diverse social work settings and to address contemporary issues and concerns of marginalized and hitherto excluded population groups;
5. To make learners sensitive and empathetic to the needs of the people at individuals, group and community levels and to social problems in changing social, cultural and techno- economic context;
6. To develop young professionals with good communication skills and quest for a self- motivated life-long learning, focusing on skilling and re-skilling in their respective field of social work practice;

7. To develop in the graduates a perspective on understanding planning and development at the national and international levels; and also, a thrust on national policies directed towards achieving sustainable development; and
8. To imbibe in the learners the values of social justice, human rights, empathy, hard and honest work – thereby developing in them the vision to work towards an egalitarian society.
9. To Develop Digital Skills and inculcate the importance of Physical Education, yoga, sports, Health and Wellness Meditation and Yoga other extracurricular activities.

Assessment:

Weightage for assessments (in percentage)

Type of Course	Formative Assessment / IA	Summative Assessment
Theory	30%	70%
Practical/ Field Work/Block Placement / Dissertation/ Research Project	---	100%
Value added course	---	100%

**Curriculum Structure for the Undergraduate Degree Program
Bachelor of Social Work (BSW)**

B.S.W. Semester – 1

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-1	Introduction to Field Work Practice in Social Work	4	Viva Voce	--	100	100	4
2	Major-2	Foundations of Social Work	4	2:30	30	70	100	4
3	Minor-1	Areas of Social Work Practice – 1	4	2:30	30	70	100	4
4	MID - 1	Social Sciences Concepts for Social Work	4	2:30	30	70	100	4
5	AEC - 1	Communicative English - I	2	1:30	15	35	50	2
6	SEC-1	Yoga	2	Practical	--	50	50	2
7	IKS - 1	Social Reformers in India	2	Viva Voce	--	50	50	2
							550	22

B.S.W. Semester – 2

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-3	Field Work Practice – 1	Orientation Visit (Minimum 20 visit)	Viva Voce	--	100	100	4
2	Major-4	Social Case Work	4	2:30	30	70	100	4
3	Minor-2	Areas of Social Work Practice – 2	4	2:30	30	70	100	4
4	MID - 2	Contemporary Social Problems and Concerns	4	2:30	30	70	100	4
5	AEC - 2	Communicative English - II	2	1:30	15	35	50	2
6	SEC-2	Social Work Practice and Media Information Literacy	2	Viva Voce	--	50	50	2
7	VAC – 1	Sports and Fitness	2	Practical	--	50	50	2
							550	22

B.S.W. Semester – 3

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-5	Field Work Practice – 2 (Rural Field Work)	12 Hours per week	Viva Voce	--	100	100	4
2	Major-6	Social Group Work	4	2:30	30	70	100	4
3	Major-7	Community Organization	4	2:30	30	70	100	4
4	MID – 3	Psychology and Social Work	4	2:30	30	70	100	4
5	AEC – 3	Environmental Studies	2	1:30	15	35	50	2
6	SEC-3	Computer Application-1	2	1:30 (Practical)	--	50	50	2
7	IKS – 2	Srimad Bhagavad Geeta	2	Viva Voce	--	50	50	2
							550	22

B.S.W. Semester – 4

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-8	Field Work Practice – 3 (Rural Field Work)	12 Hours per week	Viva Voce	--	100	100	4
2	Major-9	Social Work Research	4	2:30	30	70	100	4
3	Major-10	Social Action & Welfare Administration	4	2:30	30	70	100	4
4	Minor - 3	Social Legislation in India	4	2:30	30	70	100	4
5	AEC - 4	Skill Development and Entrepreneurship	2	1:30	15	35	50	2
6	SEC- 4	Computer Application-2	2	1:30 (Practical)	--	50	50	2
7	VAC – 2	Sports and Recreation	2	Viva Voce	--	50	50	2
							550	22

B.S.W. Semester – 5

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-11	Field Work Practice – 4 (Agency Field Work)	12 Hours per week	Viva Voce	--	100	100	4
2	Major-12	Human Rights and Social Justice	4	2:30	30	70	100	4
3	Major-13	Social Work Intervention in Health Setting	4	2:30	30	70	100	4
4	Minor-4	Social Work Intervention in Disaster OR Social Work with Disabled	4	2:30	30	70	100	4
5	Minor-5	Social Work Intervention in NGO OR Social Work and Marginalized Group	4	2:30	30	70	100	4
6	SEC-5	Rural Camp (3 Days)	--	Viva- Voce	--	50	50	2
							550	22

B.S.W. Semester – 6

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-14	Field Work Practice – 5 (Agency Field Work)	12 Hours per week	Viva Voce	--	100	100	4
2	Major-15	Counseling Practice in Social Work	4	2:30	30	70	100	4
3	Major-16	Urban Development	4	2:30	30	70	100	4
4	Minor-6	Social Deviance OR Youth Leadership and Peace Building	4	2:30	30	70	100	4
5	SEC-6	Dissertation	--	Viva- Voce	--	100	100	4
6	AEC	Capacity Building Workshop	3 Days	Viva Voce	--	50	50	2
							550	22

B.S.W. Semester – 7 (HONOURS)

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-17	Human Resource Management	4	2:30	30	70	100	4
2	Major-18	International Social Work	4	2:30	30	70	100	4
3	Major-19	Corporate Social Responsibilities	4	2:30	30	70	100	4
4	Minor-6	Social Policy, Planning and Development OR Social Anthropology	4	2:30	30	70	100	4
5	OJT-1	Block Placement (Industry Sector)	30 Working Days	Viva- Voce	--	150	150	6
							550	22

B.S.W. Semester – 8 (HONOURS)

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-20	Psychiatric Social Work	4	2:30	30	70	100	4
2	Major-21	Clinical Social Work	4	2:30	30	70	100	4
3	Major-22	Family Social Work	4	2:30	30	70	100	4
4	Minor-7	Palliative Care in Social Work OR Child Psychology	4	2:30	30	70	100	4
5	OJT-1	Block Placement (Medical Sector)	30 Working Days	Viva- Voce	--	150	150	6
							550	22

B.S.W. Semester – 7 (HONOURS with RESEARCH)

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-17	Human Resource Management	4	2:30	30	70	100	4
2	Major-18	International Social Work	4	2:30	30	70	100	4
3	Major-19	Corporate Social Responsibilities	4	2:30	30	70	100	4
4	Minor-6	Social Policy, Planning and Development OR Social Anthropology	4	2:30	30	70	100	4
5	RP-1	Research Project	--	Viva- Voce	--	150	150	6
							550	22

B.S.W. Semester – 8 (HONOURS with RESEARCH)

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-20	Psychiatric Social Work	4	2:30	30	70	100	4
2	Major-21	Clinical Social Work	4	2:30	30	70	100	4
3	Major-22	Family Social Work	4	2:30	30	70	100	4
4	Minor-7	Palliative Care in Social Work OR Child Psychology	4	2:30	30	70	100	4
5	RP-2	Research Project	--	Viva- Voce	--	150	150	6
							550	22

Semester	Theory Mark (Internal Mark) (A)	Theory Mark (External Mark) (B)	Theory Mark (Internal & External Marks) (C) (A+B)	Practical Mark (Field Work, SEC, IKS, VAC, AEC for Sem. - 6) (D)	Total Mark (C+D)	Credit	Degree
1	105	245	350	200	550	22	Certificate
2	105	245	350	200	550	22	
3	105	245	350	200	550	22	Diploma
4	105	245	350	200	550	22	
5	120	280	400	150	550	22	Degree
6	90	210	300	250	550	22	
Total	660	1540	2200	1100	3300	132	
7	120	280	400	150	550	22	Honours OR Honours with Research
8	120	280	400	150	550	22	
Total	900	2100	3000	1400	4400	176	

- Name of the Degree Program: Bachelors of Social Work (BSW) Discipline/Subject: Social Work

❖ Passing Structure for Every Head (Internal / Practical / Theory)

Subject	External(Theory)	Internal	Practical / Viva Voce	Total
	Min/Max	Min/Max	Min/Max	Min/Max
All theory subject except SEC	28/70	12/30	---	40/100
FWP	---	---	40/100	40/100
Block Placement OR Research Project	---	---	60/150	60/150
VAC/IKS	---	---	20/50	20/50
AEC (Except Capacity Building Workshop)	14/35	6/15	---	20/50
AEC (Capacity Building Workshop)	---	---	20/50	20/50
SEC SEM – 1 to 5	---	---	20/50	20/50
SEC SEM – 6			40/100	40/100

Bachelor of Social Work

Programme Specific Outcome (PSO): *On completion of the 03/04 years Degree in Bachelor of Social Work will be able to:*

Programme Specific Outcome (PSO):

At the end of the course the student should be able to:

1. To understand various ideologies and demonstrate values, ethics of Social Work Profession.
2. To understand various social science concepts, knowledge and structure and its relationship with society.
3. To understand, analyze, address, preventive and remedial measures for Contemporary social problems and concerns.
4. To understand different fields, Methods, Attributes and Competencies of Social Work Practice.
5. To understand the importance, opportunities, usage of various tools to demonstrate Digital skill in Social Work Practice.
6. To demonstrate familiarity with Social Case Work components, principles, processes, tools, techniques and develop skills and their application in Social Case Work Practice.
7. To understand basic concept of psychology and dynamics of human growth, development, personality, social attitude, and psycho-social behavior and its relevance to Social Work.
8. To understand issues of Women and Children, their policies, programmes and enhance problem solving skills.
9. To nurture, orient and expose the students the concept of field work in Social Work Education and develop scientific knowledge, attitude, skills, self guiding principles, moral, ethical, social issues and responsibilities to critical evaluate of Social Work theory and Practice for wellbeing of society.
10. To encourage their ability to work with individual, group and community with cooperative and collaborative participation for personal and professional development with evidence based training of writing, reporting and documentation skills.

SAURASHTRA UNIVERSITY



B.S.W. SYLLABUS
For
BACHELOR OF SOCIAL WORK
(HONOURS / RESEARCH)
Under NEP 2020

Effective From Year: 2023 – 24

Board of Studies in Social Work
Saurashtra University

B.S.W. Semester – 1

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-1	Introduction to Field Work Practice in Social Work	4	Viva Voce	--	100	100	4
2	Major-2	Foundations of Social Work	4	2:30	30	70	100	4
3	Minor-1	Areas of Social Work Practice – 1	4	2:30	30	70	100	4
4	MID - 1	Social Sciences Concepts for Social Work	4	2:30	30	70	100	4
5	AEC - 1	Communicative English - I	2	1:30	15	35	50	2
6	SEC-1	Yoga	2	Practical	--	50	50	2
7	IKS - 1	Social Reformers in India	2	Viva Voce	--	50	50	2
							550	22

- **Level: Semester - I**
- **Course: Major -1**
- **Title of the Paper: Introduction to Field Work Practice in Social Work**
- **Marks/Credits: 100/4**

Objectives	Teaching learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"> • To understand the basics of field work • To understand the concept of self, developing self-awareness and orientation to fieldwork • To be familiarized with the professional role of Social Workers 	<ul style="list-style-type: none"> • Lecture method • Assignment • Individual and Group presentation 	<ul style="list-style-type: none"> • Able to understand the concept and place of field work in Social Work education • Able to understand and develop self-awareness and orientation to fieldwork • Able to explore role of Social Worker in different settings • Able to develop skills in Field Work like report writing, observation and Analysis 	<p>A. Semester end examination (viva voce) : 100marks</p>

Course Outline

Unit - I

1. Field Work: Concept, Definition, Need, Importance
2. Field Work: Objectives, Field Work Curriculum
3. Field Work: Contents in Social Work Education
4. Field Work: Techniques, Components and Phases

Unit - II

1. Major Challenges for India in Field Work Practice
2. Students Perspective on Field Work and Its Emerging Trends Today
3. Educators Perspective on Field Work and Its Emerging Trends Today

Unit - III

1. Record Writing: Purpose and Importance
2. Record Writing: Different Styles
3. Record Writing: Orientation and Concurrent Field Work Report Writing
4. Field Work Record Writing with Individual, Group and Community

Unit - IV

1. Rapport Building, Observation and Analysis
2. Public Relation and Advocacy
3. Lobbying and Networking
4. Use of Programme Media and Mass Media

Key Word: Field Work, Record Writing, Programme Media and Advocacy

References:

- Columbia University. (2015). Handbook for Student Social Work Recording, School of Social Work
- Kadushin, Alfred Harkness, Daniel (2005) Supervision in Social Work, New Delhi :Rawat Publication
- Kumar, S. (2002). Methods for Community Participation: A Complete Guide for Practitioners. London: ITDG Publishing.
- Narayana Rao, S. (2002). Counselling and Guidance. Tata McGraw-Hill Publishing Company Ltd
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- Patri Vasantha (2001) Counselling Psychology, New Delhi : Authors Press
- Singh, R. R. ed. (1985) Field Work in Social Work Education, New Delhi : Concept Publishing Company
- Subedar, I. S. (2001). Field Work Training In Social Work. Jaipur: Rawat Publications
- Sudha Datar, et al. (2010). Skill Training for Social Workers: A Manual. New Delhi: Sage.
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- Sanjoy Roy, (2012); Field Work in Social Work, Ravat Publication, Jaipur.

- **Level: Semester - I**
- **Course: Major-2**
- **Title of the Paper: Foundations of Social Work**
- **Marks/ Credits: 100/4**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"> • To understand history and evolution of social work profession, both in India and the West • To develop insights into the origin and development of ideologies and approaches to social change • To develop Skills to understand contemporary reality in its historical context 	<ul style="list-style-type: none"> • Lecture • Assignment • Individual and Group Presentation 	<ul style="list-style-type: none"> • Able to understand social work as a profession • Able to understand various ideologies of social work • Able to demonstrate awareness of values and ethics of the social work profession. 	<p>A. Semester end examination : 70 marks</p> <p>B. Internal Assessment : 30 marks</p>

Course Outline

Unit I: An Introduction to Social Work

1. Social Work: Concept, Meaning, Definition and Objectives
2. Social Work: Nature, Scope and Functions
3. Emergence of Social Work: UK, USA, India
4. Development of Social Work Education in India

Unit II: Values and Ethics in Social Work Practice

1. Assumptions and Values of the Social Work
2. Codes of Ethics
3. Principles of Social Work
4. Social Work and its Relation to Human Rights and Social Justice

Unit III: Social Work Profession in India

1. Profession: Meaning Definition and Attributes
2. Professionalization of Social Work in India
3. Issues and Challenges before Social Work Profession
4. Status of Social Work Profession in India

UNIT IV: Approaches and Ideologies

1. Professional v/s Voluntary Approaches to Social Work
2. Ideology of Action Groups and Social Movements
3. Generalist Approach to Social Work Practice
4. Influence of Political Ideology on Social Welfare Policies and Programmes

Key Words: Social Work, Values and Ethics, Professional Attributes and Social Work Practice

References:

- Annie Pullen-Sansfaçon (2013), *The Ethical Foundations of Social Work*, Stephen Cowden Routledge,
- Banks, S. (1995). *Ethics and Values in Social Work: Practical Social Work Series*, London: Macmillan Press Ltd.
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- Reamer & Fredric (2005) *Social Work Values and Ethics*, New Delhi : Rawat Publication
- Singh, D. K. and Bhartiya, A.K. (2010). *Social Work: Concept and Methods*. Lucknow: New Royal Book Company.
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- Surendra Singh (Chief Editor). (2012): *Encyclopedia of Social Work in India*. Lucknow: New Royal Book Company.
- Dr. Ravi. B. Dhanani, (2016); *Introduction to Social Work*, DNC Publication, Rajkot.

- **Level: Semester - I**
- **Course: Minor – 1**
- **Title of the Paper: Areas of Social Work Practice- 1**
- **Marks/Credits: 100/4**

Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"> • To understand fundamental concepts of family welfare, child welfare, youth welfare and elderly welfare • To understand needs and problems of family, child,youth and elderly • To know various institutional and non-institutional provisions related to family, child, youth and elderly • To understand policy frame on family, child, youth and elderly and to practice socialwork intervention 	<ul style="list-style-type: none"> • Lecture • Assignment • Individual and Group Presentation 	<ul style="list-style-type: none"> • Able to gain opportunity in understanding contemporary fields of social work profession • Able to influence to practice, analyze and evaluate social work interventions 	<p>A. Semester end examination :70 marks</p> <p>B. Internal Assessment : 30 Marks</p>

Course Outline

Unit I: Family Welfare

1. Family: Concept, Meaning, Definition, Importance and Functions
2. Types of families: Joint, Extended, Nuclear, Single Parent and Female Headed
3. Family Welfare: Concept, Definition , Scope and Importance
4. Family Welfare Programmes in India; Problems in Contemporary Families; Family Crisis Intervention; Role of Social Worker in Family Counseling

Unit II: Child Welfare

1. Child: Concept and Definition and Stages of Childhood
2. Needs and Problems of Children; Types of Children
3. Personality Development: Role of Family, Peer Group, Neighbourhood, School
4. Child Neglect and Abuse; Juvenile Delinquency- Causes and Effects; Role of Social Worker in Mitigating the Issues of Children; National Policy on Children

Unit III: Youth Welfare

1. Youth Welfare: Concept, Meaning, Definitions and Importance
2. Needs and Problems of Youth; Youth Unrest, Youth Conflict and Youth Crime
3. Profile of Youth in India; Youth Programmes and Services in India
4. National Youth Policy; Role of Social Worker in Mitigating the Issues of Youth

Unit IV: Elderly Welfare

1. Elderly: Concept, Meaning and Definition
2. Needs and Problems of Elderly
3. Profile of Elderly; Constitutional and Legislative Provisions for the Welfare of the Aged
4. Neglect and Elderly Abuse; Institutional and Non-institutional Services for the Elderly National Policy on Older People; Geriatric Social Work

Key Words: Family Welfare, Child Welfare, Youth Welfare and Elderly Welfare

References:

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- Charles ES and Theresa FD (2000), Ages and Stages: A parent's Guide to Normal Childdevelopment, New York, Wiley
- D'Souza PR, Kumar S and Shastri S (2009), Indian Youth in Transforming World, NewDelhi, Sage
- Dandekar K (1996), The Elderly in India, New Delhi, Sage
- Desai M(ed)(1994), Family and Intervention: A Course Compendium, Mumbai, TISS
- Dhar, Chowdhury, Rajgopal (2004), The Graying of India; Population of Ageing in the Context of Asia, New Delhi, Sage
- Gokhale SD and Lohani NK (1979), Child in India, Bombay Lomria Publication
- Gore MS (1977), Indian Youth Process of Socialization, New Delhi, Vishwa Yuvak Kendra
- Gunjal BS and Gangabhushan MM (2010), Fields of Social Work Practice, Bangalore, Baraha Publishing
- Herbert Martin (1988), Working with Children and their Families, Chicago, Lyceum Books Inc
- John VV (1974), Youth and National Goals, New Delhi, Vishwa Yuvak Kendra
- Kumar P (1988) Child Development in India, New Delhi, Ashis Publishing
- Mathur HM (1995), Family Welfare Programmes in India, Delhi, Vikas
- Ministry of Youth Affairs and Sports (2014), National Youth Policy, New Delhi, GoI
- Nair PS (et.al) (1989), Indian Youth, New Delhi, Mittal
- TISS (1993), Special Issues on Family Development, Indian Journal of Social Work, 54 (1) Mumbai
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- **Level: Semester - I**
- **Course: MID - 1**
- **Title of the Paper: Social Science Concepts and Social Work**
- **Marks/Credits: 100/4**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"> • To understand basic sociological concepts and notions of society • To know the basic concepts of economics and structure of economy • To understand the political framework for social welfare 	<ul style="list-style-type: none"> • Lecture method • Assignment • Individual and Group Presentation 	<ul style="list-style-type: none"> • Able to understand the basic sociological concepts and notions of society • Able to know the basic concept of economics and structure of economy • Able to explore the knowledge about political framework in the context of social welfare 	<p>A. Semester end examination : 70marks</p> <p>B. Internal Assessment: 30marks</p>

Course Outline

Unit 1: Introduction to Sociological Concepts

1. Society, Man and Society and its Relationships.
2. Caste, Class, Power and Authority.
3. Social Values, Norms, Customs, Mores and Culture.
4. Social Institutions: Family, Marriage and Religion.

Unit 2: Notions of Society

1. Social Process: Concept, Importance and Types.
2. Social Change: Concept, Characteristics and Factors.
3. Social Control: Concept, Importance and Agencies.
4. Socialization: Concept, Importance and Agencies.

Unit 3: Basics of Economics

1. Micro: Demand and Supply, Cost, Production, Revenue and Market.
2. Macro: National Income, Inflation, Money and Banking.
3. Public Finance: Public Revenue, Expenditure, Debt, and Budget.
4. Economic System: Capitalist, Socialist and Mixed.

Unit 4: Introduction to Political Concepts

1. State: Origin, Concept and its Organs.
2. Concepts of Welfare State.
3. Constitution of India and its Salient Features.
4. Fundamental Rights, Directive Principles of State Policy.

Key Words: Society, Social Institution, Economic System and Welfare State

References:

- Ahuja ,Ram (1997) Social Problem in India, Rawat Publishers, Jaipur
- Ali, A.F. Iman (1992) Social Stratification Among Muslim-Hindu Community, New Delhi :Commonwealth Publishers
- Bhusan, Vidya & Sachdeva, D. R. (2000) An Introduction to Sociology, Allahabad : KitabMahal
- Crawford, K. (2004). Social Work and human development: Transforming Social Work practice. Exeter: Learning Matters
- Flippo, Osella and Katy, Gardner (2003) Contraventions to Indian Sociology, Migration Modernity and Social Transformation in South Asia, New Delhi : Sage Publication
- Gandhi P. Jagadish (1982) Indian Economy – Some Issues, Institute of Social Sciences andResearch, Vellore
- Koutsoyiannis (2008), Modern Micro Economics, 2nd Edition, London: Macmillan Press Ltd.
- M.Adhikari, Managerial: Economics
- Mahajan, G. (Ed.). (1998). Democracy, Difference and Social Justice. New Delhi:Cambridge University Press
- Mohanty, Manoranjan (2004) Class, Caste, Gender – Readings in Indian Government and Politics, New Delhi: Sage Publication
- Singh, Yogendra (1997) Social Stratification & Change in India, New Delhi: ManoharPublication
- Srinivas, M.N. (1991) Indian Social Structure. New Delhi: Hindustan Publishing House.
- Stroup, H.H. (1960). Social Work Education – An Introduction to the Field. New Delhi:Urasia Publishing.

- **Level: Semester - I**
- **Course: AEC - 1**
- **Title of the Paper: Communicative English-1**
- **Marks/Credits: 50/2**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"> • To develop communicative competence. • To impart knowledge of the technicalities of proper pronunciation, structure, appropriate use and style of English Language. • To develop English writing and speaking Skills. 	<ul style="list-style-type: none"> • Lecture • Assignment • Individual and Group Presentation. 	<ul style="list-style-type: none"> • Able to develop communicative competence. • Able to understand the technicalities of proper pronunciation, structure, appropriate use and style of English Language. • Able to develop English writing and speaking Skills 	<ul style="list-style-type: none"> • Semester end examination : 35marks • Internal Assessment : 15marks

Course Outline

Unit – I: Communication and Grammar Skills

1. Language and Communication
2. Parts of Speech
3. Use of Tense

Unit – II: English for special and technical purpose

1. Formal Letters
2. Circular and Memos
3. Minutes of Meeting

Unit – III: Spoken English

1. Public Speaking Skills and Etiquettes
2. Presentation Skills
3. Group Discussion

Key Words: Communication Skills, Grammar Skills, Writing Skills and Speaking Skills

References:

- Adair, John. (2003), *Effective Communication*. London: Pan Macmillan Ltd.
- Ajmani, J. C.(2012), *Good English: Getting it Right*. New Delhi: Rupa Publications.
- Amos, Julie-Ann.(2004), *Handling Tough Job Interviews*. Mumbai: Jaico Publishing.
- Bonet, Diana.(2004), *The Business of Listening: Third Edition*. New Delhi: Viva Books.
- Bovee, Courtland L, John V. Thill and Barbara E. Schatzman. (2010), *BusinessCommunication Today: Tenth Edition*. New Jersey: Prentice Hall.
- Brown, Michele and Gyles Brandreth.(1994), *How to Interview and be Interviewed*.London: Sheldon Press.
- Carnegie, Dale.(1997) *The Quick and Easy Way to Effective Speaking*. New York: PocketBooks.
- Collins, Patrick. (2009), *Speak with Power and Confidence*. New York: Sterling.
- Guffey, Mary Ellen.(2000), *Essentials of Business Writing*. Ohio: SouthWestern CollegePubg.
- Thill, John V. and Courtland L. Bovée, (2013), *Excellence in Business Communication*,10th edition. Boston: Pearson.
- Wren and Martin, (1998), *English Grammer and Composition*, S. Chand Publication, NewDelhi

- **Level: Semester - I**
- **Course: SEC – 1**
- **Title of the Paper: Yoga**
- **Marks/Credits: 50/2**

Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"> • Understand the basic principles and practices of Yoga. • Able to instruct the Yoga practices • Understand and able to organize & officiate yoga events • Able to understand difference yoga 	<ul style="list-style-type: none"> • Lecture • Assignment • Individual and Group Presentation 	<ul style="list-style-type: none"> • To understand the basic principles Yoga. • To be able to instruct the Yoga practices 	<p>Practical 50 Marks</p>

Course Outline

Unit- I Introduction

1. Meaning and definition, aims, objectives and importance of Yoga.

Unit- II Practical

1. General warm-up
2. Body Composition (BMI) and Cardiovascular Assessment
3. Training and Assessment for Muscular Endurance, Muscular Strength, Flexibility, Cardio-respiratory Endurance, Body Composition

A. Basic Asanas & Surya Namaskara (as per the reference books)

1. Shithilikarana Vyayama (Dynamic)
2. Surya Namaskara
3. Standing & Sitting Asanas
4. Prone & Supine Asanas

B. Basic Pranayamas

1. Vibhagiya Pranayama (Sectional breathing)
2. Sukha Pranayama (Breath awareness)
3. Kapalabhati/Basthrika
4. Anuloma Viloma/Nadi Shuddhi
5. Bhramari & Cooling Pranayamas (Sithali/Sithkari/Sadhantha)

Reference Books

1. Bucher, C. A. (n.d.) Foundation of physical education. St. Louis: The C.V. Mosby Co. Deshpande, S. H. (2014). Physical Education in Ancient India. Amravati: Degree college of Physical education.
2. Mohan, V. M. (1969). Principles of physical education. Delhi: Metropolitan Book Dep. Nixon, E. E. & Cozen, F.W. (1969). An introduction to physical education. Philadelphia: W.B. Saunders Co.
3. William, J. F. (1964). The principles of physical education. Philadelphia: W.B. Saunders Co.
4. Coalter, F. (2013) Sport for Development: What game are we playing?.Routledge.
5. Singh Hardayal (1991), Science of Sports Training, DVS Publication, New Delhi
6. Muller, J. P.(2000). Health, Exercise and Fitness. Delhi : Sports.
7. Russell, R.P.(1994). Health and Fitness Through Physical Education. USA : Human Kinetics.
8. Uppal, A.K. (1992). Physical Fitness. New Delhi : Friends Publication.
9. Nagendra, H. R. & Nagarathna, R. (2002). Samagra Yoga Chikitse. Bengaluru: Swami Vivekananda Yoga Prakasana.
10. Kumar, Ajith. (1984) Yoga Pravesha. Bengaluru: Rashtrothanna Prakashana.
11. D.M Jyoti, Yoga and Physical Activities (2015) lulu.com3101, Hills borough, NC27609, United States
12. D.M Jyoti, Athletics (2015) lulu.com3101, Hills borough, NC27609, United States
13. Gharote, M. L. & Ganguly, H. (1988). Teaching methods for yogic practices. Lonawala: Kaivalyadhama.
14. Pinto John and Roshan Kumar Shetty (2021) Introduction to Physical Education, Louis Publications, Mangalore
15. Shekar, K. C. (2003). Yoga for health. Delhi: Khel Sahitya Kendra..
16. Amit Arjun Budhe, (2015) Career aspects and Management in Physical Education, Sports Publication, New Delhi
17. Pinto John and Ramachandra K (2021) Kannada Version, Daihika Shikshanada Parichaya, Louis Publications, Mangalore
18. IAAF Manual
19. Officiating and Coaching, Dr.Anil Kumar Vanaik, 2017, Friends Publications(India), Ist Edition, Daryaganj, New Delhi
20. Officiating, Coaching, Training Methods and Recreation in Physical Education, Dr.Md.Attaullah Jagirdar, 2015, Khel Sahitya Kendra, Daryaganj, New Delhi

- **Level: Semester - I**
- **Course: IKS – 1**
- **Title of the Paper: Social Reformers in India**
- **Marks/Credits: 50/2**

Objectives	Teaching learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"> • To Understand Needs of Social Reforms in India. • To Understand Role of Social Reformers in India. • To understand about social changes due to social reformers. 	<ul style="list-style-type: none"> • The course shall be taught through Lecture, Case Study, Group Discussion 	<ul style="list-style-type: none"> • Earn Knowledge about Needs of Social Reforms in India. • Acquiring knowledge about Role of Social Reformers in India. • Get Knowledge about social changes due to social reformers 	Practical 50 Marks

Course Outline

Unit – I: Social Reformers - I

Mahatma Gandhi

Dr. B. R. Ambedkar

Jyotirao Phule

Unit – II: Social Reformers - II

Rajaram Mohan Roy

Swami Vivekanand

Ishwar Chandra Vidhyasagar

Unit – II: Social Reformers - III

Vinoba Bhave

Dayanand Saraswati

Other Social Reformers

Reference Books

1. Dr. R K Pruthi, Social Reformers
2. Yogita Vashisht (2021) Famous Indian Social Reformers, K K Publications
3. Jugal Kishor, P. C. Ray, R. K. Mandal, 2nd edition, The Pioneering Social Reformers of India, Century Publications

B.S.W. Semester – 2

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Duration of Exam	Max. Marks			Credits
					IA	Exam	Total	
1	Major-3	Field Work Practice – 1	Orientation Visit (Minimum 20 visit)	Viva Voce	--	100	100	4
2	Major-4	Social Case Work	4	2:30	30	70	100	4
3	Minor-2	Areas of Social Work Practice – 2	4	2:30	30	70	100	4
4	MID - 2	Contemporary Social Problems and Concerns	4	2:30	30	70	100	4
5	AEC - 2	Communicative English - II	2	1:30	15	35	50	2
6	SEC-2	Social Work Practice and Media Information Literacy	2	Viva Voce	--	50	50	2
7	VAC – 1	Sports and Fitness	2	Practical	--	50	50	2
							550	22

- **Level: Semester II**
- **Course: Major – 3**
- **Title of the Paper: Field Work Practice: 1**
- **Marks/Credits: 100/4**

Objectives	Expected Outcomes	Course Evaluation
<ul style="list-style-type: none"> ● To provide an exposure to and understanding about the various agency settings to the students ● To critically understand and appreciate Programmes and projects of governmental and non-governmental organizations. ● To understand the skilful application of programme media ● To develop Skills in recordwriting and use of supervision 	<ul style="list-style-type: none"> ● Able to understand Programmes and projects of governmental and non-governmental organizations and critically appraise them ● Able to understand role of professional Social Workers in different settings ● Able to understand programme media Skills in planning Social Work interventions ● Able to develop skills of writing record of the observation visits and engage in meaningful discussions during group interactions 	<p>Total Marks: 100</p> <p>Field work evaluation: 50 marks</p> <p>Field work vivavoce: 50 marks</p>

Field Work Tasks /Activities

1. Observation Visits to the governmental or non-governmental organizations. At least 20 Agency Visits should be organized highlighting the role of Social Work Profession in the given area. Some of the Social Work areas where visits can be organized are:
 - ✓ Health Setting- Hospitals, Community health extension projects, Primary health centres, Psychiatric Departments, Clinics, and HIV Guidance Centres etc.
 - ✓ Educational Setting - Formal schools, non-formal/adult education centres, income generating skill development centres, vocational training facilities, etc.
 - ✓ Community Services - Skill development programme centres, vocational training centres, environment improvement centres, family service centres, Community development projects in urban and rural settings, etc.
 - ✓ Institutional and Non-institutional Services for Special Groups - the Differently abled, Mentally Challenged, Destitute, Migrants, Women, Street Children, Elderly, and Other Vulnerable Groups; Adoption Agencies, Child Rights Protection Facilities, Rehabilitation centres, Labour Welfare Centres/workers education centres etc.
 - ✓ Criminal Justice System- Prisons/Jails, Courts, Police stations, and agencies under the Juvenile Justice Act.
 - ✓ Civic Administration Centres- Municipal Corporation, Ward offices, Zila Parishad, Panchayat Samiti, Block Development Office, etc.
2. Organize Programme Media classes for students which are as follows:
 - ✓ Art and Craft (Best out of waste)
 - ✓ Music (Vocal and Instrumental, folk and Community Singing)
 - ✓ Group Games (Indoor and Outdoor)
 - ✓ Street Theatre
3. Group Conference with field work supervisor after observation visits
4. Report Writing

- **Level: Semester - II**
- **Course: Major - 4**
- **Title of the Paper: Social Case Work**
- **Marks/Credits: 100/4**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"> ● To understand the individual, family and their problems and the social contextual factors affecting them ● To understand Social Casework as a method of Social Work practice ● To gain knowledge about the basic concepts, tools, techniques, processes and Skills of working with individuals ● To develop an understanding of application of case work in diverse settings 	<ul style="list-style-type: none"> ● Lecture ● Assignment ● Individual and Group Presentation 	<ul style="list-style-type: none"> ● Able to demonstrate familiarity with Casework processes, tools and techniques and their application in Professional Social Work Practice. ● Able to develop skills of Observation, Listening, Interview in and Home Visits, report Building, Resource Mobilization and Recording. 	<p>A. Semester end examination : 70 marks</p> <p>B. Internal Assessment : 30 marks</p>

Course Outline

Unit I: Introduction to Social Casework

1. Social Casework: Concept, Nature, Scope, Objectives and Importance
2. Historical Development of Social Casework
3. Components of Social Casework (Person, Place, Problem and Process)
4. Principles of Social Casework

Unit II: Understanding Individuals and Problems

1. Individual: Nature and Needs
2. Problems Faced by Individuals and Families
3. Concept of Social Role, Functioning and Coping
4. Casework Practice in different settings: Medical, School, Elderly care Homes, Correctional, and Rehabilitation Centres.

Unit III: Tools, Techniques and Skills of Social Casework

1. Casework Relationship, Use of Authority and Advocacy
2. Communication: Observation, Listening, Interviewing and Home Visits
3. Rapport Building and Resource Mobilization
4. Recording in Casework

Unit IV: Approaches and Process of Social Casework

1. Task Centered Approach
2. Social Psychological Approach
3. Problem Solving Approach and Integrated approach
4. Phases of Casework Process: Study, Assessment, Intervention, Termination, Evaluation and Follow-up

Key Word: Social Casework, Skills in Social Casework, Process and Approaches

References:

- Aptekar, Herbert (1955) *The Dynamics of Casework and Counselling*, New York:Houghton Mifflin Co
- Beistek, F.P. (1957). *The Casework Relationship*. Chicago: Loyola University Press.
- Fisher, J.(1978). *Effective Casework Practice: an Eclectic Approach*, New York:McGraw Hill
- Fuster, J.M. (2005). *Personal Counselling*, Better Yourself Books, Mumbai, EleventhEdition.
- Hamilton, G. (1956): *Theory and Practice of Social Casework*. New York: ColumbiaUniversity Press.
- Hamilton, Gordon (2013) *The Theory and Practice of Social Case Work*, RawatPublication, New Delhi
- Keats, Daphne (2002) *Interviewing – A Practical Guide for Students and Professionals*,New Delhi: Viva Books Pvt.Ltd
- Mathew, G. (1992): *An Introduction to Social Casework*. Bombay: Tata Institute ofSocial Sciences.
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- Rameshwari Devi, Ravi Prakash (2004) *Social Work Methods, Practics and Perspectives(Models of Casework Practice)*, Vol. II, Ch.3, Jaipur : Mangal Deep Publication
- Richmond, Mary (1970) *Social Diagnosis*, New York : Free Press
- Sainsbury, Eric. (1970). *Social Diagnosis in Casework*. London: Routledge & KeganPaul.
- Skidmore, R.A. andThakhary, M.G. (1982): *Introduction to Social Work*. New Jersey:Prentice Hall.
- Timms, N. (1964): *Social Casework: Principles and Practice*. London: Routledge andKegan Paul.
- Timms, N. (1972): *Recording in Social Work*. London: Routlege and Kegan Paul.
- Upadhayay, R K. (2003). *Social Case Work: A therapeutic approach*. Jaipur: RawatPublications
- Werner, H.D. (1965): *A Rational Approach to Social Casework*. New York: AssociationPress
- Younghusband, E. (1966): *New Development in Casework*. London: George Allen andUnwin
- Dr. Ravi B. Dhanani, (2016); *Main Methods of Social Work*, DNC Publication, Rajkot.

- **Level: Semester - II**
- **Course: Minor – 2**
- **Title of the Paper: Areas of Social Work Practice -2**
- **Marks/ Credits: 100/4**

Course Objectives	Teaching Learning Pedagogy	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"> ● To develop understanding of different areas of social work practice like correctional social work, medical, psychiatric and school social work ● To gain knowledge about the community and ecological development ● To understand the role and functions of social workers in different settings 	<ul style="list-style-type: none"> ● Lecture ● Assignment ● Individual and Group Presentation 	<ul style="list-style-type: none"> ● Able to develop understanding of different areas of social work practice like correctional social work, medical, psychiatric and school social work ● Able to know about the community and ecological development ● Able to understand the role and functions of social workers in different settings 	<p>A. Semester end examination : 70 marks</p> <p>B. Internal Assessment : 30marks</p>

Course Outline

Unit 1: Industrial and Correctional Social Work

1. Organized and Unorganized Labour: Concept, Definition, Characteristics and Issues
2. Concept of Labour Welfare, Industrial Relations and Human Resource Management
3. Correctional Social Work: Concept, Definition, Characteristics and Problems
4. Social Work Practice in Correctional Institutions

Unit 2: Community and Ecological Development

1. Community Development: Concept and Evolution
2. Rural and Urban Community Development Programmes and 73rd and 74th Amendment
3. Ecology and Development: Concept and Inter linkages
4. Stakeholders Participation in Environmental Conservation

Unit 3: Medical, Psychiatric and School Social Work

1. Medical and Psychiatric Social Work: Concept, Meaning, Definitions and Scope
2. Role and Functions of Medical and Psychiatric Social Workers
3. School Social Work: Concept, Need and Challenges
4. Right to Education, Sarva Shiksha Abhiyan and Non-formal Education

Unit 4: Gender and Empowerment

1. LGBTQ: Meaning, Characteristics and Challenges
2. Advocacy, Legal Rights and Human Rights Campaign
3. Women's Empowerment: Concept, Definition, and Current Status
4. Policies and Programmes for Women's Empowerment

Key Words: Industrial Social Work, Medical and Psychiatric Social Work, Gender and Empowerment

References:

- Agnes, Flavia (1999) Law and Gender Inequality – The Politics of Women’s Rights in India, New Delhi: Oxford University Press.
- Bajpai, A. (2003). Child Rights in India – Law, Policy and Practice, Delhi: Oxford University Press.
- Bhattacharya, S.K. (2003): Social Defence: An Indian Perspective. New Delhi: Regency Publications.
- Colin Pritchard (2006), Mental Health Social Work, USA: Routledge.
- Desai , Arvind (1988) : Psychiatric and Modern Life, New Delhi : Sterling Publishers Pvt. Ltd.
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- Dora, Goldstien (1954) Expanding Horizons in Medical Social Work. Chicago: The University of Chicago Press.
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- Drinka, T. J. K. & Clark, P.G. (2000). Health Care Teamwork: Interdisciplinary Practice and Teaching. Westport, CT: Auburn House.
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- Gaur, K.D. (2002): Criminal Law, Criminology and Criminal Administration. New Delhi: Deep and Deep Publications.
- Gelder, Michael Gath, et al (1996). Oxford Textbook of Psychiatry, Delhi: Oxford University Press.
- Germain, C.B. (1993). Social Work Practice in Health Care: An Ecological Perspective. New York: The Free Press.
- Joshi, S. (1996). Child Survival, Health and Social Work Intervention, New Delhi: Concept Publishing Company.
- Khan, M. A. (2006) Women and Human Rights, New Delhi: SBS Publishers & Distributors Pvt. Ltd.

- **Level: Semester - II**
- **Course: MID - 2**
- **Title of the Paper: Contemporary Social Problems and Concerns**
- **Marks/Credits: 100/4**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"> • To understand the genesis and manifestation of social problems • To understand preventive and remedial measures for contemporary social problems • To understand the role of social work in addressing social problems 	<ul style="list-style-type: none"> • Lecture • Assignment • Individual and Group Presentation 	<ul style="list-style-type: none"> • Able to understand the genesis and manifestation of social problems • Able to understand preventive and remedial measures for contemporary social problems • Able to understand role of social work in addressing social problems 	<p>A. Semester end examination: 70 Marks.</p> <p>B. Internal Assessment : 30 Marks</p>

Course Outline

Unit I: Understanding Social Problems

1. Social Problems: Concept, Definition and Characteristics
2. Contemporary Social Problems: Nature and Causative Factors
3. Major Theories of Social Problems: Social, Psychological and Economic
4. Implications of Social Problems and Social Disorganization: Individual, family and society

Unit II Contemporary Social Problems I

1. Alcoholism and Drug Addiction: Definition, Causes, Types and Impact
2. Alcoholism and Drug Addiction: Prevention, Remedy and Role of Social Workers
3. Terrorism and Extremism: Definition, types, causes, impact
4. Terrorism and Extremism: Prevention, Remedy and Role of Social Workers

Unit III: Contemporary Social Problems II

1. Displacement and Migration: Definition, Causes, Types and Impact
2. Displacement and Migration: Prevention, Remedy and Role of Social Workers
3. Trafficking of Women and Children: Definition, Causes, Types and Impact
4. Trafficking of Women and Children: Prevention, Remedy and Role of Social Workers

Unit IV: Contemporary Social problems III

1. Suicide: Definition, Causes, Types and Impact
2. Farmers and Student's Suicide: Prevention, Remedy and Role of Social Workers
3. Poverty and Unemployment: Definition, Causes, Types and Impact
4. Poverty and Unemployment: Prevention, Remedy and Role of Social Workers

Key Words: Alcoholism, Terrorism, Migration, Trafficking, Suicide, Poverty and Unemployment

References:

- Anna Leon- Guerrero(2009) Contemporary reading in Social Problems: Pine Forge Press
- Deb, S. (2006).Contemporary Social Problems in India. New Delhi: Anmol Publication Pvt.Ltd.
- Donileen R. Loseke (2011): Thinking about Social Problems :Transaction Publishers
- H.S, Becker.(1966). Social Problems-A Modern Approach. New York: John Wiley and Sons.
- Joel Best (2001): How Claims Spread: Cross-national Diffusion of Social Problems: AldineTransaction
- Joel Best (2016): Social Problems: W.W.Norton, Incorporated.
- Joel Best (2017): Images of Issues-Typifying Contemporary Social Problems , Routledge
- Joel Best, Scott R. Harris(2012): Making Sense of Social Problems: Lynne RiennerPublishers
- Madan, G.R. (1981): Indian social problem, New Delhi : Allied publication
- Malcolm Spector (2017): Constructing Social Problems: Routledge
- Ram Ahuja (2014): Social problems in India, Jaipur: Rawat publication
- Zastrow, C (1999): Social Problems, Issues and Solution. Canada: Wadsworth ThomsonLearning Publication.

- **Level: Semester - I**
- **Course: AEC - 2**
- **Title of the Paper: Communicative English-2**
- **Marks/Credits: 50/2**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ul style="list-style-type: none"> • To develop communicative competence. • To impart knowledge of the technicalities of proper pronunciation, structure, appropriate use and style of English Language. • To develop English writing and speaking Skills. 	<ul style="list-style-type: none"> • Lecture • Assignment • Individual and Group Presentation. 	<ul style="list-style-type: none"> • Able to develop communicative competence. • Able to understand the technicalities of proper pronunciation, structure, appropriate use and style of English Language. • Able to develop English writing and speaking Skills 	<ul style="list-style-type: none"> • Semester end examination : 35marks • Internal Assessment : 15marks

Course Outline

Unit – I: Communication and Grammar Skills

1. Kinds of Sentence
2. Voice Change
3. Modal Auxiliary

Unit – II: Writing Skills

1. Business Letters
2. Report Writing
3. Application for Job

Unit – III: Soft Skills

1. Body language
2. Proxemics
3. Paralanguage

Key Words: Communication Skills, Grammar Skills, Writing Skills and Speaking Skills

References:

- Adair, John. (2003), *Effective Communication*. London: Pan Macmillan Ltd.
- Ajmani, J. C.(2012), *Good English: Getting it Right*. New Delhi: Rupa Publications.
- Amos, Julie-Ann.(2004), *Handling Tough Job Interviews*. Mumbai: Jaico Publishing.
- Bonet, Diana.(2004), *The Business of Listening: Third Edition*. New Delhi: Viva Books.
- Bovee, Courtland L, John V. Thill and Barbara E. Schatzman. (2010), *BusinessCommunication Today: Tenth Edition*. New Jersey: Prentice Hall.
- Brown, Michele and Gyles Brandreth.(1994), *How to Interview and be Interviewed*.London: Sheldon Press.
- Carnegie, Dale.(1997) *The Quick and Easy Way to Effective Speaking*. New York: PocketBooks.
- Collins, Patrick. (2009), *Speak with Power and Confidence*. New York: Sterling.
- Guffey, Mary Ellen.(2000), *Essentials of Business Writing*. Ohio: SouthWestern CollegePubg.
- Thill, John V. and Courtland L. Bovée, (2013), *Excellence in Business Communication*,10th edition. Boston: Pearson.
- Wren and Martin, (1998), *English Grammer and Composition*, S. Chand Publication, NewDelhi

- **Level: Semester - II**
- **Course: SEC – 2**
- **Title of the Paper: Social Work Practice and Media Information Literacy**
- **Marks/ Credits: 100/4**

Course objectives	Teaching Learning Process	Learning Outcomes	Evaluation
<ul style="list-style-type: none"> ● To understand the elements, models and types of communication, media literacy, information literacy and digital literacy ● To describe the effect of media and information on the process of communication ● To understand competencies required by social workers for addressing social issues using media and information literacy 	<ul style="list-style-type: none"> ● Lecture ● Assignment ● Individual and Group Presentation 	<ul style="list-style-type: none"> ● Able to understand the concept, Importance and relevance of media and information literacy ● Able to understand social realities and issues from the lens of social media ● Able to explore the roles of media and other information providers ● Able to understand how knowledge of media and information literacy is helpful for social workers for critically attending social issues ● Able to develop and sharpen skills for using media, information and digital communication. 	<ul style="list-style-type: none"> ● Semester end examination : 50 Marks ● Viva Voce

Course Outline

Unit I: Media and Information Literacy

1. Media: Concept, Components and Importance
2. Information and Digital Literacy: Concept, Components and Importance
3. Forms of Media, Information and Digital Literacy: Print and Audio–visual
4. Similarities, Differences and Inter-linkage between Media, Information Literacy and Digital Literacy

Unit II: Communication Tools

1. Conventional Communication Tools in Prevention and Resolving Community Issues: Puppets, Songs, Folklore, Street Theatre, Posters, Logos and Exhibitions.
2. Contemporary Communication Tools: Facebook, WhatsApp, Blogs, Instagram and twitter
3. Information Education and Communication: Means and Importance
4. Documentation for Media: Need and styles

Unit III: Communication and Social Work Practice

1. Role of Media and Information in Perception Building of Social Issues
2. Use of Media, Information and Digital Literacy for Social Change
3. Competencies for Social Work Professionals for Using Media, Information and Digital Literacy
4. Communication in Social Work Practice: Agency Structure and Communication; Social Worker and the Communication System

Key Words: Communication, Media, Information Literacy and Digital Literacy

References:

- Barker, A. (2010), Improve your Communication Skills, The Sunday Times, 2nd ed.
- <http://unesco.mil-for-teachers.unaoc.org/modules/module-1/unit-3/>
- Lata, P., Kumar, S. (2010), Communicate to Conquer. New Delhi: PHI Learning Private Ltd.
- Mohan, K. Banerji, M. (1990). Developing Communication Skills. Birla Institute of Technology and Science, Pilani.
- Rayudu C.S. (2011). Communication. Mumbai: Himalaya Publishing House.
- Singh, K.N. and Singh, S.N. –Effective Communication media for Rural Audiences, Bombay: Dharmmal Morarji Chemical Co. Ltd.
- Singh, U.K. Sudarasan, K.N. Broadcasting Education. New Delhi: Discovery PublishingHouse.
- Tunitall. J (Ed): Media Sociology: Reader London constable.
- Vittal, N. Communication for Rural Development in India: some facts, Hyderabad HIRD.

- **Level: Semester - II**
- **Course: VAC – 1**
- **Title of the Paper: Sports & Fitness**
- **Marks/Credits: 50/2**

Course objectives	Teaching Learning Process	Learning Outcomes	Evaluation
<ul style="list-style-type: none"> ● To Understand about Sports and Fitness ● To Understand about various sports ● To Understand Need, Importance and Principals about Sports and Fitness 	<ul style="list-style-type: none"> ● Practical ● Theories 	<ul style="list-style-type: none"> ● Able to Understand about Sports and Fitness ● Able to Understand about various sports ● Able to Understand Need, Importance and Principals about Sports and Fitness ● 	<ul style="list-style-type: none"> ● Practical <p>50 Marks</p>

Course Outline

Unit – I: Theory

- Meaning, Definition and Concept of sports and fitness
- Objectives of Fitness and Recreation
- Importance, Purpose, Benefits of sports and fitness

Unit – II: Practical

- General and Specific Warm up
- Various Physical Activities
- Training for Endurance, Speed, Strength, Agility, Flexibility etc
- Traditional, Folk and Indigenous Games
- Various Indoor Sports

References

- Concentration and Meditation by swami SivanandaSaraswati
- GherandaSamhita by Swami NiranjananadaSaraswat
- How to Meditate: A Practical Guide to Making Friends with Your Mind by Ani Pema Chödrön
- Meditation for Beginners – Jack Kornfield
- Dhyān Sadhna ka Saral Abhyas (Meditation and Its Practice) by Swami Rama
- Jeevan Jine Ki Kala by Osho
- Dhyān Sutra by Osho

Examination Patterns for B.S.W. Semester – 1 & 2

Total Marks: 70

Q. 1 Give the answer in descriptive. 14 Mark

OR

Q. 1 Give the answer in descriptive. 14 Mark

Q. 2 Give the answer in descriptive. 14 Mark

OR

Q. 2 Give the answer in descriptive. 14 Mark

Q. 3 Give the answer in descriptive. 14 Mark

OR

Q. 3 Give the answer in descriptive. 14 Mark

Q. 4 Give the answer in descriptive. 14 Mark

OR

Q. 4 Give the answer in descriptive. 14 Mark

Q. 5 Short notes (Attempt any two) 14 Mark

Examination Patterns for B.S.W. Semester – 1 & 2

Total Marks: 35

Q. 1 Give the answer in descriptive. 07 Mark

OR

Q. 1 Give the answer in descriptive. 07 Mark

Q. 2 Give the answer in descriptive. 07 Mark

OR

Q. 2 Give the answer in descriptive. 07 Mark

Q. 5 Short notes (Attempt any One) 07 Mark

B.S.W. Semester – 2

Vocational Course

1	UG Certificate	UG Certificate will be awarded when a student exits after completion of first year with 48 credits along with successfully completion of vocational course of 4 credits on MOOC Course from SWAYAM Platform.
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- Students can earn extra credits through vocational courses from SWAYAM (<https://swayam.gov.in>).
- SWAYAM is a programme initiated by Government of India and designed to achieve the three cardinal principles of Education Policy viz., access, equity and quality. The objective of this effort is to take the best teaching learning resources to all, including the most disadvantaged. SWAYAM seeks to bridge the digital divide for students who have hitherto remained untouched by the digital revolution and have not been able to join the mainstream of the knowledge economy.

- **Student can choose/select vocational course and earn 4 credit as per below list:**

1. CRM Domestic Voice (https://onlinecourses.swayam2.ac.in/nos23_ge05/preview)
2. Developing Soft Skills And Personality (https://onlinecourses.nptel.ac.in/noc23_hs116/preview)
3. Soft Skill Development (https://onlinecourses.nptel.ac.in/noc23_hs80/preview)
4. Soft Skills (https://onlinecourses.nptel.ac.in/noc23_hs145/preview)
5. Educational Leadership (https://onlinecourses.nptel.ac.in/noc23_hs143/preview)
6. Leadership and Team Effectiveness (https://onlinecourses.nptel.ac.in/noc23_mg28/preview)
7. Leadership for India Inc: Practical Concepts and Constructs
(https://onlinecourses.nptel.ac.in/noc23_mg26/preview)
8. Public Speaking (https://onlinecourses.nptel.ac.in/noc23_hs151/preview)